

# HERITAGE GRANT SCORING CRITERIA

Fall 2018

## REQUIRED FOR CONSIDERATION:

- 1) Must promote tourism *and* be located at or near the convention center or in an area reasonably likely to be visited by tourists and convention delegates.
- 2) Must be a qualifying historic preservation or restoration project.
- 3) Applicant must be in good standing with all City contracts and past Heritage Grant
- 4) Application must be complete.

SCORING CRITERIA	EXPLANATION	WHERE TO INCLUDE THIS INFORMATION	MAX SCORE
Tourism impact	Provide summary and proof of current levels of tourism and explain how the project will contribute to continuing or increased tourism.	Project description <i>and</i> Attachment #1	20
Preservation impact	Explain how the project meets the Secretary of the Interior's Standards for Rehabilitation or other applicable professional preservation standards for the type of treatment, scope of work, materials used, etc.	Project description <i>and</i> Attachment #2	20
Project need	Include plenty of information to justify project need and urgency. This may include building condition or other factors such as prior planning, availability of cash match, or a need for timely education.	Project description	20
Capacity and qualifications	Explain how you, as the applicant, have the financial and management capacity to complete the project. Include three bids from contractors who have relevant experience with historic buildings. If three bids were not submitted, please explain why the selected contractor has the capacity to perform the work.	Project description <i>and</i> Attachment #5	10
Project budget	Show project cost breakdown. Applications will be scored on clarity and whether the budget is reasonable for the proposed work.	Attachment #4 <i>and</i> Attachment #6	10
Project schedule	Projects will be scored on clarity and whether the timeline is feasible for the proposed work. If the project is anticipated to take more than two years to complete, please explain why.	Attachment #6	10
Applicant has not received a Heritage Grant in the past 3 years	This is intended to encourage broader distribution of grant funds. It will <i>not</i> prevent an applicant from receiving another grant within 3 years.	N/A	5
Coordination with essential partners (if applicable)	If the project requires government, organizational, or community involvement, explain how those partners have been engaged. Provide proof of any existing or planned coordination.	Project description	5
<b>TOTAL POSSIBLE SCORE</b>			<b>100</b>