



**Las Vegas Convention Center District
Committee Meeting**

**April 1, 2019
Minutes**

The Las Vegas Convention Center District (LVCCD) Committee of the Board of Directors of the Las Vegas Convention and Visitors Authority (LVCVA) was held on April 1, 2019, at the Las Vegas Convention Center, 3150 Paradise Road, Las Vegas, Nevada 89109. This meeting was properly noticed and posted in compliance with the Nevada Open Meeting Law.

Las Vegas Convention Center District Committee Members:

Present unless otherwise noted.

Mr. Chuck Bowling, Chair

Commissioner Larry Brown, Vice Chair

Mayor Carolyn Goodman.....via telephone

Mayor Pro Tem Pamela Goynes-Brown.....absent

Mr. Tom Jenkin.....absent

Councilman John Marz

LVCVA Executive Staff in Attendance

Steve Hill, CEO/President
Luke Puschnig, Esq., CEM, Legal Counsel
Ed Finger, Chief Financial Officer
Brian Yost, Chief Operating Officer
Terry Jicinsky, Senior Vice President of Operations
Terry Miller, LVCVA Owner’s Representative

OPENING CEREMONIES – CALL TO ORDER

Chair Chuck Bowling called the meeting to order at 11:01 a.m.

FLAG SALUTE The Pledge of Allegiance was performed.

COMMENTS FROM THE FLOOR BY THE PUBLIC

There were no comments from the floor by the public.

APPROVAL OF AGENDA AND MINUTES

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AND MINUTES**

Vice Chair Larry Brown moved and it was carried by unanimous vote of the voting members present, including Member Carolyn Goodman via telephone, to approve the April 1, 2019, LVCCD Committee Meeting agenda and the February 26, 2019, LVCCD Committee Meeting minutes.

OFFICER NOMINATIONS

In accordance with Board Policy 1.04, the following Committee officer elections will be made.

- Chair
- Vice Chair

Vice Chair Larry Brown moved and it was carried by unanimous vote of the voting members present, including Member Carolyn Goodman via telephone, to elect Member Chuck Bowling as Chair of the LVCCD Committee and elect Member Larry Brown as Vice Chair of the LVCCD Committee.

STAFF REPORTS – DISCUSSION AND POSSIBLE ACTION

Steve Hill, CEO/President, thanked the LVCCD Committee and the Oversight Panel for Convention Facilities in Clark County (Oversight Panel) for their continued efforts and input in the expansion and renovation project, and outlined the efforts in creating the Phase Three Renovation Plan.

ITEM A. **Las Vegas Convention Center District Phase Three Renovation Plan and 2019 Oversight Panel Resolution**

Terry Jicinsky, Senior Vice President of Operations, explained the difference between the recommendations for the Oversight Panel and the LVCCD Committee based on Senate Bill No.1 (SB1) requirements and requested that the LVCCD Committee consider recommending to the Board of Directors: 1) Approval of the Phase Three Renovation Plan as presented; 2) Approval and adoption of the Resolution providing for the issuance of bonds in one or more series for an additional \$300M for the purpose of financing Phase Three of the Las Vegas Convention Center (LVCC) District project.

Fiscal Impact

Costs of issuance will be dependent on the timing and size of each bond issue and are eligible to be paid from bond proceeds. Debt service on the bonds, when issued, will be paid from SB1 supplemental new funding and other existing LVCVA revenues.

Mr. Jicinsky introduced Terry Miller, LVCVA Owner’s Representative, to deliver a PowerPoint presentation on item A.

Mr. Miller reiterated the Oversight Panel’s recommendation from their May 11, 2017, Regular Meeting, and presented a PowerPoint presentation on the Phase Three Renovation Plan’s scope of work, budget, schedule, and delivery method.

Oversight Panel Member Michael Crome noted the participation from minority, women, veteran owned, and small business enterprises in Phase Two thus far, and asked how their participation will be tracked for Phase Three. Mr. Miller answered that as a public agency of the State of Nevada, goals of participation are not established, but as an agency are “absolutely committed to inclusion programs”, and commented on their specific request for a work plan for inclusion participation in the Request for Proposals (RFP) process for Phase Two and Phase Three. Mr. Miller explained the statute requirement for RFP submittals to have 15% small business enterprise participation, and the inclusion program does not require an established percentage goal.

Member Crome clarified Mr. Miller’s comments, to which Mr. Miller agreed and stated that quarterly reports are required as part of the contract, as well as a work plan that outlines the commitments to inclusion programs, and introduced Guy Martin, Co-Principal of Turner Martin-Harris, to further address Member Crome’s question.

Mr. Martin clarified Member Crome’s inquiry, noted the partnership with Sumnu Marketing, and introduced Shaundell Newsome, Founder and Visionary of Sumnu Marketing, to explain the inclusion program.

Mr. Newsome discussed the “three-prong approach” of outreach, education, and matchmaking, introduced the inclusion program team, and discussed the outreach efforts and involvement of the partnerships with the Urban Chamber of Commerce, Nevada Small Business Administration, NAMAC, Nevada Contractors Association (NCA) Diversity and Inclusion Council, Latin Chamber of Commerce, Women’s Business Enterprise Council, and the Western Regional Minority Supplier Development Council (WRMSDC). Mr. Newsome explained the education and prequalification efforts for small business enterprises according to SB1 requirements.

Mr. Martin discussed the 25% small business enterprise inclusion goal in the Turner Martin-Harris presentation as the Construction Manager at Risk stating the goal equates to between \$189M and \$190M, and within the \$190M is a target goal of 14% minority owned business participation and 7% women owned participation, and referenced Chair Ham's question clarifying the 25% small business goal is a global goal. Mr. Martin explained that the 7% women owned business goal equates to about \$13M worth of contracts being awarded and the 14% minority goal is an estimated amount of \$26M to \$27M. Mr. Martin discussed \$105M worth of small business contracts have been contracted to date, and explained the tracking process outlining the 20% small business participation requirement in the subcontractor contracts. Mr. Martin announced the 25% small business participation goal is on track for achievement, emphasized the importance of small businesses understanding the credential requirements under SB1, and clarified the final numbers of the participation are still being processed. Mr. Martin highlighted the visibility of the construction of the expansion, discussed the statistics in their efforts in Phase Two, including 24 hosted events, more than 330 attendees, and the creation of 60 large to small business alliances. Mr. Martin highlighted the use of small businesses in the the clean-up of the debris on the construction site within statutory guidelines, detailed the minority workforce inclusion of 1,100 associates on site, of which 74% are skilled tradesmen and women, 84% are Nevada residents, 62% are minorities, and 10% are veterans. Mr. Martin also discussed the project is being built at a rate of \$1.15M per calendar day.

Member Crome thanked Mr. Martin and Mr. Newsome, and requested staff track the participation for Phase Three, and provide a follow-up on the inclusion and small business program.

Ed Finger, Chief Financial Officer, provided a PowerPoint presentation on the 2019 Oversight Panel Resolution.

Panel Member Crome inquired about the assumption of the 0% growth rate in room tax in the general fund, to which Mr. Finger explained that the growth rate is a portion of the LVCVA's financial model and includes the general fund, and explained the impact of the general fund receiving a 0% growth rate.

Panel Chair Bill Ham clarified if the model presented had the original assumptions as the 2017 Oversight Panel Resolution, to which Mr. Finger confirmed. Chair Ham asked if the assumptions didn't turn out, if the general fund transfers balance would need to be made up to stay neutral, to which Mr. Finger agreed and explained the general fund transfers. Chair Ham clarified the model has been fully described to staff, the LVCVA Board of Directors, and Mr. Hill, to which Mr. Finger confirmed.

Mr. Hill clarified the model does not contemplate the recent sale of land the LVCVA has announced.

Mr. Jicinsky read the full recommendation for Item A.

Member Carolyn Goodman moved, seconded by Chair Chuck Bowling, and it was carried by unanimous vote of the voting members present, including Member Carolyn Goodman via telephone, that the LVCCD Committee recommend to the Board of Directors: 1) Approval of the Phase Three Renovation Plan as presented; 2) Approval and adoption of the Resolution providing for the issuance of bonds in one or more series for an additional \$300M for the purpose of financing Phase Three of the Las Vegas Convention Center (LVCC) District project.

ITEM B. **Las Vegas Convention Center District Phase Three Renovation Project Klai Juba Wald Professional Services Agreement NO. 19-4561**

Mr. Jicinsky requested that the LVCCD Committee consider recommending to the Board of Directors: 1) Approval of the expenditure of a fixed fee amount of \$29,200,000, and a LVCVA controlled contingency of \$2,800,000, for the period of April 9, 2019, to December 31, 2023, and approve the Klai Juba Wald Professional Services Agreement to provide professional services as the Architect of Record for the Las Vegas Convention Center (LVCC) District Phase Three Renovation project; 2) Authorizing the LVCVA Chief Executive Officer (CEO)/President, or his designee, to execute the contract documents; and 3) Authorizing any residual unexpended balances from the agreement to revert to available LVCCD funds.

Fiscal Impact

FY 2019	\$ 5,000,000	Estimated expenditure
FY 2020	\$12,000,000	Estimated expenditure
FY 2021	\$10,000,000	Estimated expenditure
FY 2022	\$ 5,000,000	Estimated expenditure

Mr. Miller delivered a PowerPoint presentation on the Architect of Record recommendation process, architectural fees, and contract terms and conditions.

Chair Chuck Bowling discussed the efforts of the LVCCD Committee's discussion of fees for the Architect of Record, and expressed his excitement for the recommendation.

Member John Marz moved and it was carried by unanimous vote of the voting members present, including Member Carolyn Goodman via telephone, that the LVCCD Committee recommend to the Board of Directors: 1) Approval of the expenditure of a fixed fee amount of \$29,200,000, and a LVCVA controlled contingency of \$2,800,000, for the period of April 9, 2019, to December 31, 2023, and approve the Klai Juba Wald Professional Services Agreement to provide professional services as the Architect of Record for the Las Vegas Convention Center (LVCC) District Phase Three Renovation project; 2) Authorizing the LVCVA Chief Executive Officer (CEO)/President, or his designee, to execute the contract documents; and 3) Authorizing any residual unexpended balances from the agreement to revert to available LVCCD funds.

SET NEXT MEETING DATE

The next LVCCD Committee Meeting will be on May 8, 2019.

DIRECTORS' RECOGNITION

There were no comments from the Directors.

COMMENTS FROM THE FLOOR BY THE PUBLIC

There were no comments from the floor by the public.

ADJOURNMENT

Chair Bowling adjourned the meeting at 12:05 p.m.

Respectfully submitted,

Date Approved: May 8, 2019

Christal Harrison
Assistant to the Board of Directors

Chuck Bowling
LVCCD Committee Chair