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***Oversight Panel for Convention Facilities in Clark County***  
***MEETING MINUTES***

April 1, 2019  
11:00 AM  
Las Vegas Convention Center  
3150 Paradise Road • Las Vegas, NV 89109

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**OVERSIGHT PANEL**

*Present unless otherwise noted.*

**Bill Ham • Chair**  
**Tom Thomas • Vice Chair**  
**Gary Bogan**  
**Robert Cilento**  
**Michael Crome**  
**Ron Frye**  
**John Littell.....absent**

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Las Vegas Convention and Visitors Authority  
Executive Staff in Attendance

Steve Hill, CEO/President  
Luke Puschig, Esq., CEM, Legal Counsel  
Ed Finger, Chief Financial Officer  
Brian Yost, Chief Operating Officer  
Terry Jicinsky, Senior Vice President of Operations  
Terry Miller, LVCVA Owner's Representative

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**CALL TO ORDER**

Chair Bill Ham called the meeting to order at 11:01 a.m. A quorum of the members was present at roll call.

**FLAG SALUTE**

The Pledge of Allegiance was performed.

**COMMENTS FROM THE FLOOR BY THE PUBLIC**

There were no comments from the floor by the public.

**APPROVAL OF AGENDA AND MINUTES**

*Chair Bill Ham moved, and it was carried by unanimous vote of the voting members present to approve the April 1, 2019, agenda of the Oversight Panel for Convention Facilities in Clark County, as well as the February 26, 2019, minutes of the Oversight Panel for Convention Facilities in Clark County.*

## **LAS VEGAS CONVENTION AND VISITORS AUTHORITY STAFF REPORTS**

Steve Hill, LVCVA CEO/President, thanked the LVCCD Committee and the Oversight Panel for Convention Facilities in Clark County (Oversight Panel) for their continued efforts and input in the expansion and renovation project, and outlined the efforts in creating the Phase Three Renovation Plan.

### **A. Las Vegas Convention Center District Phase Three Renovation Plan and 2019 Oversight Panel Resolution**

Terry Jicinsky, LVCVA Senior Vice President of Operations, explained the difference between the recommendations for the Oversight Panel and the LVCCD Committee based on Senate Bill No. 1 (SB1) requirements and requested that the Oversight Panel consider: 1) Approval of the Phase Three Renovation Plan as presented; 2) Approval and adoption of the Resolution providing for the issuance of bonds in one or more series for an additional \$300M for the purpose of financing Phase Three of the Las Vegas Convention Center (LVCC) District project; 3) Authorizing the Chair and Vice Chair to sign the Resolution; 4) Providing for all other matters relating thereto as defined in the Resolution; and 5) Recommending approval to the Las Vegas Convention Center District (LVCCD) Committee and LVCVA Board of Directors.

#### Fiscal Impact

Costs of issuance will be dependent on the timing and size of each bond issue and are eligible to be paid from bond proceeds. Debt service on the bonds, when issued, will be paid from SB1 supplemental new funding and other existing LVCVA revenues.

Mr. Jicinsky introduced Terry Miller, LVCVA Owner's Representative, to deliver a PowerPoint presentation on item A.

Mr. Miller reiterated the Oversight Panel's recommendation from their May 11, 2017, Regular Meeting, and presented a PowerPoint presentation on the Phase Three Renovation Plan's scope of work, budget, schedule, and delivery method.

Member Michael Crome noted the participation from minority, women, veteran owned, and small business enterprises in Phase Two thus far, and asked how their participation will be tracked for Phase Three. Mr. Miller answered that as a public agency of the State of Nevada, goals of participation are not established, but as an agency are "absolutely committed to inclusion programs", and commented on their specific request for a work plan for inclusion participation in the Request for Proposals (RFP) for Phase Two and Phase Three. Mr. Miller explained the statute requirement for RFP submittals to have 15% small business enterprise participation, and the inclusion program does not require an established percentage goal.

Member Crome clarified Mr. Miller's comments, to which Mr. Miller agreed and stated that quarterly reports are required as part of the contract, as well as a work plan that outlines the commitments to inclusion programs, and introduced Guy Martin, Co-Principal of Turner Martin-Harris, to further address Member Crome's question.

Mr. Martin clarified Member Crome's inquiry, noted the partnership with Sunnu Marketing, and introduced Shaundell Newsome, Founder and Visionary of Sunnu Marketing, to explain the inclusion program.

Mr. Newsome discussed the “three-prong approach” of outreach, education, and matchmaking, introduced the inclusion program team, and discussed the outreach efforts and involvement of the partnerships with the Urban Chamber of Commerce, Nevada Small Business Administration, NAMAC, Nevada Contractors Association (NCA) Diversity and Inclusion Council, Latin Chamber of Commerce, Women’s Business Enterprise Council, and the Western Regional Minority Supplier Development Council (WRMSDC). Mr. Newsome explained the education and prequalification efforts for small business enterprises according to SB1 requirements.

Mr. Martin discussed the 25% small business inclusion goal in the Turner Martin-Harris presentation as the Construction Manager at Risk stating the goal equates to between \$189M and \$190M, and within the \$190M is a target goal of 14% minority owned business participation and 7% women owned participation, and referenced Chair Ham’s question clarifying the 25% small business goal is a global goal. Mr. Martin explained that the 7% women owned business goal equates to about \$13M worth of contracts being awarded and the 14% minority goal is an estimated amount of \$26M to \$27M. Mr. Martin discussed \$105M worth of small business contracts have been contracted to date, and explained the tracking process outlining the 20% small business participation requirement in the subcontractor contracts. Mr. Martin announced the 25% small business participation goal is on track for achievement, emphasized the importance of small businesses understanding the credential requirements under SB1, and clarified the final numbers of the participation are still being processed. Mr. Martin highlighted the visibility of the construction of the expansion, discussed the statistics in their efforts in Phase Two including 24 hosted events, more than 330 attendees, and the creation of 60 large to small business alliances. Mr. Martin highlighted the use of small businesses in the clean-up of the debris on the construction site within statutory guidelines, detailed the minority workforce inclusion of 1,100 associates on site, of which 74% are skilled tradesmen and women, 84% are Nevada residents, 62% are minorities, and 10% are veterans. Mr. Martin also discussed the project is being built at a rate of \$1.15M per calendar day.

Member Crome thanked Mr. Martin and Mr. Newsome, and requested staff track the participation for Phase Three, and provide a follow-up on the inclusion and small business program.

Ed Finger, Chief Financial Officer, provided a PowerPoint presentation on the 2019 Oversight Panel Resolution.

Member Crome inquired about the assumption of the 0% growth rate in room tax in the general fund, to which Mr. Finger explained that the growth rate is a portion of the LVCVA’s financial model and includes the general fund, and explained the impact of the general fund receiving a 0% growth rate.

Chair Bill Ham clarified if the model has the original assumptions as the 2017 Oversight Panel Resolution, to which Mr. Finger confirmed. Chair Ham asked if the assumptions didn't turn out, if the general fund transfers balance would need to be made up in order to stay neutral in the financing model, to which Mr. Finger agreed and explained the general fund transfers. Chair Ham clarified the model has been fully described to staff, the LVCVA Board of Directors, and Mr. Hill, to which Mr. Finger confirmed.

Mr. Hill clarified the model does not contemplate the recent sale of land the LVCVA has announced.

Mr. Jicinsky read the full recommendation for Item A.

*Vice Chair Tom Thomas moved, seconded by Member Michael Crome, and it was carried by unanimous vote of the voting members present to: 1) Approve of the Phase Three Renovation Plan as presented; 2) Approve and adopt the Resolution providing for the issuance of bonds in one or more series for an additional \$300M for the purpose of financing Phase Three of the Las Vegas Convention Center (LVCC) District project; 3) Authorize the Chair and Vice Chair to sign the Resolution; 4) Provide for all other matters relating thereto as defined in the Resolution; and 5) Recommend approval to the Las Vegas Convention Center District (LVCCD) Committee and LVCVA Board of Directors.*

**The LVCCD Committee was presented Item B - Las Vegas Convention Center District Phase Three Renovation Project Klai Juba Wald Professional Services Agreement NO. 19-4561**

Mr. Miller delivered a PowerPoint presentation on the Architect of Record recommendation process, architectural fees, and contract terms and conditions.

Committee Chair Chuck Bowling discussed the efforts of the LVCCD Committee's discussion of fees for the Architect of Record, and expressed his excitement for the recommendation.

#### **COMMENTS FROM MEMBERS OF THE PANEL**

There were no comments from the Panel.

#### **COMMENTS FROM THE FLOOR BY THE PUBLIC**

There were no comments from the floor by the public.

#### **ADJOURNMENT**

Chair Bill Ham adjourned the meeting at 12:05 p.m.

Respectfully submitted,

Date approved: *TBD*

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Christal Harrison  
Assistant to the LVCVA Board of  
Directors

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Bill Ham  
Chair