



**Las Vegas Convention Center District  
Committee Meeting  
October 31, 2018  
Minutes**

The Las Vegas Convention Center District (LVCCD) Committee of the Board of Directors of the Las Vegas Convention and Visitors Authority (LVCVA) was held on October 31, 2018, at the Las Vegas Convention Center, 3150 Paradise Road, Las Vegas, Nevada 89109. This meeting was properly noticed and posted in compliance with the Nevada Open Meeting Law.

**Las Vegas Convention Center District Committee Members:**

*Present unless otherwise noted.*

- Mr. Chuck Bowling, Chair**
- Commissioner Larry Brown, Vice Chair**
- Mayor Carolyn Goodman
- Mr. Tom Jenkin.....via telephone
- Mayor John Lee
- Mr. John Marz

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	Steve Hill, CEO/President
	Luke Puschnig, Esq., CEM, Legal Counsel
LVCVA Executive Staff in Attendance	Ed Finger, Chief Financial Officer
	Jacqueline Peterson, Chief Communications & Public Affairs Officer
	Terry Jicinsky, Senior Vice President of Operations

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**OPENING CEREMONIES – CALL TO ORDER**

Chair Chuck Bowling called the meeting to order at 2:00 p.m.

Chair Bowling congratulated LVCVA Staff for the success of hosting the SEMA Show.

**FLAG SALUTE** The Pledge of Allegiance was performed.

**COMMENTS FROM THE FLOOR BY THE PUBLIC**

There were no comments from the floor by the public.

**APPROVAL OF AGENDA AND MINUTES**

**APPROVAL OF THE AGENDA AND MINUTES** **Member Carolyn Goodman moved and it was carried by unanimous vote of the voting members present, including Member Tom Jenkin via telephone, to approve the October 31, 2018, LVCCD Committee Meeting agenda and the September 6, 2018, LVCCD Committee Meeting minutes.**

## **PRESENTATION – DISCUSSION AND POSSIBLE ACTION**

### **Presentation**

Steve Hill, CEO/President, expressed his excitement of the progression of the LVCCD Expansion project, and highlighted the visible changes of the expansion in the Gold and Diamond Lots.

Terry Jicinsky, Senior Vice President of Operations, introduced Terry Miller, LVCVA Owner's Representative, to present an update on the LVCCD project.

Mr. Miller delivered a PowerPoint presentation on an update of the LVCCD project.

Member John Lee entered the meeting at 2:06 p.m.

Vice Chair Larry Brown inquired if the actual footprint of the Kishner property had been moved, to which Mr. Miller confirmed that the footprint had been moved approximately 68 feet to the west to accommodate a larger space between the LVCCD project and the SpringHill Suites.

Guy Martin, Co-Principal of Turner Martin-Harris Joint Venture, delivered a PowerPoint presentation highlighting the Sub-contractor Opportunity Program.

Member Carolyn Goodman asked Mr. Martin if there was a veteran owned business participation requirement, to which Mr. Martin outlined and expressed his appreciation for veteran owned businesses and outlined their involvement in focusing on working with veteran owned businesses.

Member Goodman inquired about suppliers from minority owned businesses, to which Mr. Martin outlined.

Member John Marz inquired about the allocation of women based businesses in construction. Mr. Martin answered that there is enough allocated to involve women based businesses in construction, explained the outreach of minority owned and women based businesses outside of Southern Nevada, and explained the potential of exceeding the women owned businesses goal as required in Senate Bill 1 (SB1). Member Marz inquired about the regional outreach of women owned businesses, to which Mr. Martin explained the increase for the need of small and minority based businesses community due to other construction projects throughout the community.

Mr. Hill clarified the specific requirement outlined in SB1 for the utilization of small minority owned based businesses, and explained that the other commitments being made by Turner Martin-Harris are separate from the specific SB1 requirement.

Chair Chuck Bowling expressed his excitement in the progression on the LVCCD project, commended Cordell Corporation and Turner Martin-Harris on their efforts in their involvement with the project, and thanked staff for their efforts.

This was an information item. Not an action item.

## **STAFF REPORTS – DISCUSSION AND POSSIBLE ACTION**

### **ITEM A. Owner's Representative Amendment #4 – Cordell Corporation Contract # 4260**

Mr. Jicinsky recommended that the LVCCD Committee consider recommending to the Board of Directors: 1) Approval of Amendment #4 to the Cordell Corporation Owner's Representative Agreement for the Development of the LVCCD Phase Three Renovation; 2) Approval of funding in the amount of \$13,482,000 for the period beginning January 1, 2020, through September 30, 2023; 3) Authorizing the LVCVA Chief Executive Officer (CEO)/President to execute the contract documents; and 4) Authorizing any residual unexpended balances from the agreement to revert to available capital funds.

Fiscal Impact

FY 2021:	\$3,270,000	Estimated expenditure
FY 2022:	\$6,540,000	Estimated expenditure
FY 2023:	\$3,162,750	Estimated expenditure
FY 2024:	\$ 509,250	Estimated expenditure

Mr. Jicinsky delivered a PowerPoint presentation outlining the background of the Cordell Corporation Owner's Representative Agreement, discussed the timeline of the prior amendments to the agreement, and outlined the recommendation of Amendment #4.

Mr. Jicinsky explained the financial terms of Amendment #4 stating that the Owner's Representative services net at about two percent (2%) of the construction costs and explained the terms are in line with industry standards as well as Amendment #3. Mr. Jicinsky also discussed the Oversight Panel for Convention Facilities in Clark County's Chairman, Bill Ham's, involvement in the review process of Amendment #4, and also discussed the involvement of the LVCVA's third party consultant Randy Walker in the review process.

Member Carolyn Goodman asked if there was a budget for Furniture, Fixtures, and Equipment (FF&E) in the recommended amendment. Mr. Jicinsky answered the FF&E is in the design phase in the design deliverable and is not part of the Owner's Representative's responsibility, and confirmed that there is an FF&E budget in the architect's contract that is designed and delivered through the Construction Manager at Risk (CMAR) contract. Member Goodman asked Mr. Jicinsky if those contracts will come back to the LVCCD Committee for approval, to which Mr. Jicinsky answered the contracts for the architect and the CMAR have already been approved by the LVCCD Committee in prior meetings.

Chair Chuck Bowling clarified that the two percent (2%) net of the budget had been in place since the initiation of the Owner's Representative Agreement and discussed the research efforts that specified industry averages, and emphasized the importance of those research efforts conducted to ensure the proper funding toward the Owner's Representative, to which Mr. Jicinsky agreed and reiterated the Oversight Panel for Convention Facilities in Clark County's involvement in the research efforts.

**Vice Chair Larry Brown moved and it was carried by unanimous vote of the voting members present, including Member Tom Jenkin via telephone, to recommend to the Board of Directors: 1) Approval of Amendment #4 to the Cordell Corporation Owner's Representative Agreement for the Development of the LVCCD Phase Three Renovation; 2) Approval of funding in the amount of \$13,482,000 for the period beginning January 1, 2020, through September 30, 2023; 3) Authorizing the LVCVA Chief Executive Officer (CEO)/President to execute the contract documents; and 4) Authorizing any residual unexpended balances from the agreement to revert to available capital funds.**

**SET NEXT MEETING DATE**

*The next LVCCD Committee Meeting will be at the call of the Chair.*

**DIRECTORS' RECOGNITION**

There were no comments from the Directors.

**COMMENTS FROM THE FLOOR BY THE PUBLIC**

There were no comments from the floor by the public.

**ADJOURNMENT**

Chair Chuck Bowling congratulated LVCVA staff.

Chair Bowling adjourned the meeting at 2:32 p.m.

Respectfully submitted,

Date Approved: November 28, 2018

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Christal Harrison  
Assistant to the Board of Directors

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Chuck Bowling  
LVCCD Committee Chair