

REGULAR MEETING OF THE **Board of Directors**

TUESDAY, MARCH 12, 2019 • LAS VEGAS CONVENTION CENTER



OFFICIAL PUBLICATION OF THE LAS VEGAS CONVENTION AND VISITORS AUTHORITY



LVCVA.COM



Board of Directors



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Chairman

Commissioner
Clark County
Commission Office



BILL NOONAN
Vice Chairman

Senior Vice President of Industry
and Government Affairs
Boyd Gaming Corporation



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Secretary

Mayor Pro Tem
City of Boulder City



CHUCK BOWLING
Treasurer

President and Chief
Operating Officer
Mandalay Bay



MICHELE FIORE
Councilwoman
City of Las Vegas



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City of Las Vegas



PAMELA GOYNES-BROWN
Mayor Pro Tem
City of North Las Vegas



TOM JENKIN
Global President
Caesars Entertainment



GREG LEE
Chairman and CEO
Eureka Casino Resort



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Councilman
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MARY BETH SEWALD
President and CEO
Las Vegas Metro
Chamber of Commerce



MARILYN SPIEGEL
President
Wynn and Encore



LAWRENCE WEEKLY
Commissioner
Clark County
Commission Office



NOTICE OF PUBLIC MEETING

**REGULAR MEETING OF THE BOARD OF DIRECTORS
TUESDAY, MARCH 12, 2019
9:00 A.M.**

**Las Vegas Convention Center – Board Room
3150 Paradise Road
Las Vegas, Nevada 89109**

BOARD OF DIRECTORS:

Commissioner Larry Brown, Chair
Mr. Bill Noonan, Vice Chair
Mayor Pro Tem Peggy Leavitt, Secretary
Mr. Chuck Bowling, Treasurer
Councilwoman Michele Fiore
Mayor Carolyn Goodman
Mayor Pro Tem Pamela Goynes-Brown

Mr. Tom Jenkin
Mr. Gregory Lee
Councilman John Marz
Councilman George Rapson
Ms. Mary Beth Sewald
Ms. Marilyn Spiegel
Commissioner Lawrence Weekly

THIS MEETING IS IN COMPLIANCE WITH THE NEVADA OPEN MEETING LAW AND HAS BEEN PROPERLY NOTICED AND POSTED AT THE FOLLOWING LOCATIONS:

Las Vegas Convention and Visitors Authority (LVCVA) – 1st Floor Administration Offices
3150 Paradise Road, Las Vegas, NV 89109

City Hall, City of Las Vegas
495 South Main Street, Las Vegas, NV 89101

City Hall, City of North Las Vegas
2250 N Las Vegas Blvd., North Las Vegas, NV 89030

Clark County Government Center
500 South Grand Central Parkway, Las Vegas, NV 89155

Clark County Law Library
309 South 3rd Street, Las Vegas, NV 89101

Grant Sawyer State Office Building
555 E Washington Avenue, Las Vegas, NV 89101

LVCVA Website: www.lvcva.com/agenda
Nevada Public Notice Website: <https://notice.nv.gov/>

ITEMS ON THE AGENDA ARE FOR POSSIBLE ACTION BY THE BOARD OF DIRECTORS,
UNLESS STATED OTHERWISE.

ITEMS MAY BE TAKEN OUT OF ORDER.

ITEMS MAY BE COMBINED FOR CONSIDERATION.

ITEMS MAY BE REMOVED FROM THE AGENDA OR DELAYED AT ANY TIME.

AGENDA

OPENING CEREMONIES

Call to Order
Invocation
Pledge of Allegiance

COMMENTS FROM THE FLOOR BY THE PUBLIC

Items raised under this portion of the agenda cannot be deliberated or acted upon until the notice provisions of the Nevada Open Meeting Law have been met. If you wish to speak to the Board of Directors at this time, please step up to the podium and clearly state your name and spell your first and last name for the record. COMMENTS ARE LIMITED TO THREE (3) MINUTES IN LENGTH AND MUST PERTAIN TO AGENDA ITEMS ON THIS AGENDA.

APPROVAL OF AGENDA AND MINUTES

Approval of, including in this Agenda, the consideration of tabled and/or reconsideration items.
For possible action.

Approval of this Agenda after adding emergency items/deleting items.
For possible action.

Approval of the Minutes from the February 12, 2019, Regular Meeting of the Board of Directors.
For possible action.

PRESENTATIONS – DISCUSSION AND POSSIBLE ACTION

Presentations by the Las Vegas Convention and Visitors Authority Staff

LVCVA staff will deliver presentations on the LVCCD Expansion & Renovation, People & Possibilities, Operations, Marketing destination achievements, and General Government highlights.

This is an information item and does not require Board action.

STAFF REPORTS – DISCUSSION AND POSSIBLE ACTION

MARKETING DIVISION

1. **American Society of Association Executives (ASAE) Annual Meeting & Exposition – Columbus, OH – August 10-13, 2019**

That the Board of Directors consider: 1) Approval of an estimated expenditure of \$149,100 for expenses associated with the LVCVA participating in the American Society of Association Executives (ASAE) Annual Meeting & Exposition, August 10-13, 2019, in Columbus, OH; 2) Authorizing the Chief Executive Officer (CEO)/President to execute the contract documents; and 3) Authorizing any residual unexpended balances from this authorization to revert to available general funds.

For possible action.

2. **Corporate Event Marketing Association (CEMA) Summit Networking Event – Las Vegas, NV – July 22, 2019**

That the Board of Directors consider: 1) Approval of an estimated expenditure of \$167,000 for expenses associated with the LVCVA sponsoring the Corporate Event Marketing Association (CEMA) Summit Networking Event, July 22, 2019; 2) Authorizing the Chief Executive Officer (CEO)/President to execute the contract documents; and 3) Authorizing any residual unexpended balances from this authorization to revert to available general funds.

For possible action.

3. **IMEX America – Las Vegas, Nevada – September 10-12, 2019**

That the Board of Directors consider: 1) Approval of an estimated expenditure of \$415,700 for expenses associated with the LVCVA participating in the IMEX America trade show, September 10-12, 2019, in Las Vegas, NV; 2) Authorizing the Chief Executive Officer (CEO)/President to execute the contract documents; and 3) Authorizing any residual unexpended balances from this authorization to revert to available general funds.

For possible action.

4. **LVCVA.com Website Redesign**

That the Board of Directors consider: 1) Approval of an estimated expenditure of \$290,000 for the LVCVA.com website redesign and; 2) Authorizing any residual unexpended balances from this authorization to revert to available general funds.

For possible action.

5. **Las Vegas Events – Event Approvals – NASCAR RaceJam Weekend, March 2, 2019; Downtown Rocks Concert Series, May-October 2019**

That the Board of Directors consider approval of the distribution of funds to Las Vegas Events (LVE) in the amount of \$265,000 to sponsor two events that will be held at the Fremont Street Experience in Downtown Las Vegas:

- NASCAR RaceJam Weekend, March 2, 2019 - \$105,000
- Downtown Rocks Concert Series, May-October, 2019 - \$160,000

For possible action.

OPERATIONS DIVISION

6. **Cox Nevada Telcom, LLC Addendum to Telecommunications Provider License Contract #4116**

That the Board of Directors consider: 1) Approval of a three (3) year extension for Cox Nevada Telcom, LLC (Cox), to continue serving as the LVCVA's official and exclusive telecommunications provider for the period of September 28, 2020 through September 28, 2023; and 2) Authorizing the Chief Executive Officer (CEO)/President to execute the contract documents.

For possible action.

7. **South Hall Roof Recoating, Bid #19-4560**

That the Board of Directors consider: 1) Approval of Bid #19-4560, South Hall Roof Recoating to Commercial Roofers Inc., Las Vegas, Nevada, in the estimated amount of \$437,800; 2) Authorizing the Chief Executive Officer (CEO)/President to execute the contract documents; and 3) Authorizing any residual unexpended balances from this authorization to revert to available capital funds.

For possible action.

GENERAL GOVERNMENT DIVISION

8. **Authorization to Negotiate and Execute Sales Listing Agreement**

That the Board of Directors consider: 1) Authorizing the Chief Executive Officer (CEO)/President to negotiate and execute a sales listing agreement with CBRE Inc. (CBRE), for the potential sale of approximately ten (10) acres of LVCVA land along Las Vegas Boulevard.

For possible action.

9. **RFP #19-4570 Las Vegas Convention Center District Campus Wide People Mover Recommendation**

That the Board of Directors consider: 1) Awarding RFP #19-4570, *Las Vegas Convention Center District Campus Wide People Mover*, to The Boring Company; and 2) Authorizing the Chief Executive Officer (CEO)/President to negotiate a design, construction, and operations agreement with The Boring Company.

For possible action.

10. **Appointment of External Audit Firm**

That the Board of Directors consider: 1) Reappointment of Piercy Bowler Taylor & Kern (PBTk) as the independent audit firm for the fiscal year ending June 30, 2019, at an estimated fee of \$49,500; 2) Reappointment of PBTk to conduct a separate examination of Las Vegas Convention Center District (LVCCD) activities as imposed by the Southern Nevada Tourism Improvements Act at an estimated fee of \$6,000 and; 3) Authorizing the Chief Financial Officer to execute the agreement.

For possible action.

11. **Legal Counsel's Report and Recommendation(s) and Contract Report**

Legal Counsel will present a report and recommendation(s) regarding Legal Counsel actions, litigation, arbitration, threatened litigation, administrative hearings and other legal matters. In addition, Legal Counsel will present purchasing and other report(s) required by Nevada Revised Statutes (NRS) and/or Board Policy.

This is an information item and does not require Board action.

COMMITTEES

12. **LVCCD Committee Report**

The LVCCD Committee met on February 26, 2019, to discuss items A-C. The Committee Chair will present a report and give the Committee's recommendation(s), if any, to the Board of Directors.

No action required on items A-C.

Item A. Las Vegas Convention Center District Expansion and Renovation Project – Phase Two

Item B. Las Vegas Convention Center District Expansion and Renovation Project – Phase Three

Item C. Las Vegas Convention Center District Phase Three Renovation Project Architect of Record Services

This is an information item and does not require Board action.

GENERAL GOVERNMENT DIVISION

13. **Las Vegas Convention Center District Phase Three Renovation – Architect of Record Recommendation**

That the Board of Directors consider: 1) Approving the recommendation of Klai Juba Wald / Design Las Vegas to provide professional services as the Architect of Record (AOR) for the Las Vegas Convention Center District (LVCCD) Phase Three Renovation Project as presented; and 2) Authorizing the Chief Executive Officer (CEO)/President, or his designee, to enter into negotiations of the professional services agreement with Klai Juba Wald / Design Las Vegas.

For possible action.

DIRECTORS' RECOGNITION

COMMENTS FROM THE FLOOR BY THE PUBLIC

Items raised under this portion of the agenda cannot be deliberated or acted upon until the notice provisions of the Nevada Open Meeting Law have been met. If you wish to speak to the Board of Directors at this time, please step up to the podium, clearly state your name, and spell your first and last name for the record. COMMENTS ARE LIMITED TO THREE (3) MINUTES IN LENGTH.

ADJOURNMENT

Persons are invited to submit written remarks for all matters, both on and off the agenda. Written remarks presented for inclusion in the Board of Directors' minutes must be flat, unfolded, on paper of standard quality, and 8½ by 11 inches in size. Written remarks shall not exceed five (5) pages in length. The LVCVA will not accept for filing any submission that does not comply with this rule. On a case-by-case basis, the Board of Directors may permit the filing of noncomplying [sic] written remarks, documents, and related exhibits pursuant to NRS 241.035(1)(e).

Board of Directors' meeting rooms are accessible to persons with disabilities. If special arrangements are required, please contact the Customer Safety Department at: 702-892-7400, which is a 24-hour Dispatch Control Center, or contact Silvia Perez in the Board Office at: 702-892-2802.

Members of the Board may participate in this meeting via telephone conference call. The general public may listen to the conference call at the above-referenced meeting location.

For information or questions regarding this agenda please contact:
Silvia Perez, Executive Assistant to the Board of Directors
3150 Paradise Road, Las Vegas, Nevada 89109
702-892-2802 or sperez@lvcva.com

MINUTES
Regular Meeting of the Board of Directors
February 12, 2019



**Regular Meeting of the Board of Directors
February 12, 2019
Minutes**

The Regular Meeting of the Board of Directors of the Las Vegas Convention and Visitors Authority (LVCVA) was held on February 12, 2019, at the Las Vegas Convention Center, 3150 Paradise Road, Las Vegas, Nevada 89109. This meeting was properly noticed and posted in compliance with the Nevada Open Meeting Law.

Board of Directors

Present unless otherwise noted

Commissioner Larry Brown, Chair
Mr. Bill Noonan, Vice Chair
Mayor Pro Tem Peggy Leavitt, Secretary
Mr. Chuck Bowling, Treasurer
 Councilwoman Michele Fiore
 Mayor Carolyn Goodman
 Mayor Pro Tem Pamela Goynes-Brown

Mr. Tom Jenkin.....*absent*
 Mr. Gregory Lee.....*absent*
 Councilman John Marz
 Councilman George Rapson.....*via telephone*
 Ms. Mary Beth Sewald
 Ms. Marilyn Spiegel
 Commissioner Lawrence Weekly

LVCVA Executive Staff in Attendance	Steve Hill, CEO/President Luke Puschnig, Esq., CEM, Legal Counsel Ed Finger, Chief Financial Officer Cathy Tull, Chief Marketing Officer Brian Yost, Chief Operating Officer Barbara Bolender, Chief People Officer Terry Jicinsky, Senior Vice President of Operations
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OPENING CEREMONIES – CALL TO ORDER

Chairman Larry Brown called the meeting to order at 9:01 a.m.

INVOCATION The invocation was delivered by Ji Haeng, Zen Master, Zen Center of Las Vegas.

FLAG SALUTE The Pledge of Allegiance followed the invocation.

COMMENTS FROM THE FLOOR BY THE PUBLIC

Aleta Dupree expressed support of Items 6 and 7 regarding energy procurement.

Allen Kaercher, President, Kaercher Insurance, commented on Item 10, expressing his pleasure in having worked with Luke Puschnig, Legal Counsel.

APPROVAL OF AGENDA AND MINUTES

APPROVAL OF THE AGENDA AND MINUTES **Vice Chair Bill Noonan moved and it was carried by unanimous vote of the voting members present, including Member George Rapson via telephone, to approve the February 12, 2019, Regular Meeting of the Board of Directors’ agenda, and the January 8, 2019, Regular Meeting of the Board of Directors’ minutes.**

COMMITTEES

Committee Appointments

LVCVA Board Policy mandates that Committee Members be selected by the Chairman of the Board of Directors and ratified by the Board Members.

Chair Brown nominated Members Leavitt, Lee, Noonan, Rapson, Sewald, and Weekly to serve on the Audit Committee of the Board of Directors.

Chair Brown nominated Members Bowling, Fiore, Jenkin, Noonan, Sewald, Weekly, and Spiegel to serve on the Compensation Committee of the Board of Directors.

Chair Brown nominated Members Goodman, Leavitt, Bowling, Lee, Noonan, and Rapson to serve on the Policy Committee of the Board of Directors.

Chair Brown nominated Members Bowling, Brown, Goodman, Jenkin, Goynes-Brown, and Marz to serve on the Las Vegas Convention Center District (LVCCD) Committee of the Board of Directors.

Chair Brown nominated Members Jenkin, Lee, Marz, Weekly, Fiore, and Goynes-Brown to serve on the Marketing Committee of the Board of Directors.

Chair Brown nominated Members Goodman and Brown to serve on the Las Vegas Events (LVE) Board of Directors.

Chair Brown moved and it was carried by unanimous vote of the voting members present, including Member Rapson via telephone, to appoint Members Leavitt, Lee, Noonan, Rapson, Sewald, and Weekly to serve on the Audit Committee of the Board of Directors, Members Bowling, Fiore, Jenkin, Noonan, Sewald, Weekly, and Spiegel to serve on the Compensation Committee of the Board of Directors, Members Goodman, Leavitt, Bowling, Lee, Noonan, and Rapson to serve on the Policy Committee of the Board of Directors, Members Bowling, Brown, Goodman, Jenkin, Goynes-Brown, and Marz to serve on the LVCCD Committee of the Board of Directors, Members Jenkin, Lee, Marz, Weekly, Fiore, and Goynes-Brown to serve on the Marketing Committee of the Board of Directors, Members Goodman and Brown to serve on the Las Vegas Events (LVE) Board of Directors.

PRESENTATIONS – DISCUSSION AND POSSIBLE ACTION

Steve Hill, Chief Executive Officer (CEO)/President, provided information regarding the LVCVA's partnership with the Consumer Technology Association (CTA) on the World Trade Center designation in Las Vegas, and announced a Memorandum of Understanding (MOU) to include the Las Vegas Metro Chamber of Commerce (Chamber) in this partnership.

Member and President of the Chamber of Commerce, Mary Beth Sewald, acknowledged several individuals who contributed to the realization of the MOU, expressed excitement to be part of the partnership, and introduced Terry Shirey, Chairman of the Chamber of Commerce Board of Trustees and Cindy Hoag, Senior Director of CTA.

Mr. Shirey expressed his excitement for the designation of the Chamber as a World Trade Center Business Club, and provided information on several opportunities that the partnership will bring to local businesses.

Mr. Shirey, Ms. Hoag, Ms. Sewald, and Mr. Hill participated in the signing of the MOU.

Member Goodman provided a suggestion to adding other diverse Chambers of Commerce as advisors in the partnership.

Presentation

Don Logan of the Las Vegas Aviators and Tom Warden of Howard Hughes Corporation, provided a PowerPoint presentation on the Las Vegas Ballpark inclusive of information on construction, seating, technology, and catering.

Chair Brown expressed his colleagues' desire to tour the stadium, to which Mr. Logan responded it could be facilitated.

Mr. Hill recognized Rossi Ralenkotter for his help as liaison with the Aviators on the project.

This was an information item and did not require Board action.

Presentation

Kevin Bagger, Vice President of Research Center at LVCVA, recognized some of his staff members before providing a PowerPoint presentation of a recap of 2018 Southern Nevada tourism statistics.

Member Goodman asked what are the efforts the LVCVA can make to encourage the widening of Interstate 15 (I-15), to which Mr. Hill replied that diligent work is already being done on this, including work with the National Advisory Committee on Travel and Tourism Infrastructure (NACTTI), a recommendation for a national plan on people-moving, work with consultants in DC on the development of different ideas on making progress on I-15.

Treasurer Chuck Bowling acknowledged the work of the LVCVA, McCarran International Airport, and the airline development group in hosting the World Routes Conference and the growth of international and domestic airline business.

Mr. Hill acknowledged Mr. Ralenkotter and Valarie Segarra's efforts with NACTTI.

This is an information item and did not require Board action.

Presentations by the Las Vegas Convention and Visitors Authority Staff

Terry Jicinsky, Senior Vice President of Operations, delivered a video presentation on construction updates of the LVCCD expansion including highlights on foundation pours, vertical walls for meeting rooms, and demolition of recently acquired property. Mr. Jicinsky acknowledged Turner Martin-Harris, TVS Design, Design Las Vegas, and Cordell Corporation for their work on the project and provided information on work to be done by the LVCCD Committee and the Oversight Panel for Convention Facilities in Clark County (Oversight Panel) in the near future.

Vice Chair Noonan asked about the number of current construction workers on site, and where that would ramp to, to which Mr. Jicinsky replied a formal presentation of the first quarterly report will be provided to the Oversight Panel and LVCCD Committee, and asked Terry Miller of Cordell Corporation to provide preliminary numbers.

Mr. Miller responded that 950 laborers have been on the construction site through January, the number will probably grow between 1100-1500 at peak.

Member Goodman asked how many companies are we looking to for the people mover, if it will be integrated into the entire facility, will it come back to the LVCVA Board, and where the money would come from, to which Mr. Hill advised the LVCVA's Request for Proposal for a people mover system will be closing soon and responses will be reviewed by a six-person team, and anticipates the recommendation will be brought back to the Board of Directors in March. Mr. Hill stated the funds will come from a previously planned bonding issue.

Member Goodman asked if the people mover system would be an integration of the entire project, to which Mr. Hill responded it depends on the successful respondent and the technology implemented.

Member Goodman inquired if any of the resort corridor hotel staff are included in the selection of the provider, to which Mr. Hill responded yes, with one of the criterion of the ultimate provider being the ability to interconnect to systems in the resort corridor.

Member Weekly asked that the Board of Directors receive a copy of Mr. Jicinsky's presentation, and asked how impacts of the construction are being handled, specifically parking for the workforce, to which Mr. Hill replied parking has been made available for the workers on the LVCCD project, and provided information on available parking for other contractors. Member Weekly expressed his desire for the LVCVA to be "good neighbors" during the construction process.

Member Fiore echoed Member Weekly's concerns regarding parking for the construction workforce.

Treasurer Bowling recommended the LVCVA bring back the focus groups who previously provided feedback regarding the LVCCD project to ensure their logistics needs are being met, to which Mr. Jicinsky agreed.

Barbara Bolender, Chief People Officer, recognized LVCVA Sales Executive Robin Valenta for her receipt of the Meeting Professionals International (MPI) Southern California Chapter Shining Star Award.

Brian Yost, Chief Operating Officer, delivered a video presentation on the following operations highlights:

- MAGIC – February 5-7
- Design & Construction Week, International Builders' Show, and Kitchen and Bath Industry Show – February 19-21

Cathy Tull, Chief Marketing Officer, delivered a video presentation on the following marketing highlights:

- Chinese New Year Celebrations
- Ultimate Vegas Sports Weekend – February 28-March 3
- Mesquite Music Fest including the shows "Mark Preston in Concert", "The Ladies of Soul", and the "Everly Brothers Experience"
- Marketing Initiatives
 - Airline Developments:
 - Sun Country Airlines' new nonstop service from Anchorage, AK; Cabo San Lucas, Mexico; and Puerto Vallarta, Mexico
 - Frontier Airlines' new nonstop service from Philadelphia, PA; Detroit, MI; Houston, TX; San Diego, CA; and Dallas/Ft. Worth, TX
 - Public Relations Efforts
 - *Extra's* showcase on CES through a takeover of the Las Vegas Instagram account
 - Presented "Vegas: Alter Your Reality" to the XLIVE 2018 audience of live-event industry leaders from festival and live event sectors
 - Recent partnership with three social media influencers for a combined result of more than 50K social media engagements and more than 500K views
 - Destination showcase in London's *New Magazine*

- “Ten Most Over the Top Silly Expensive VIP Experiences” article in *W Magazine* resulting in more than 1.5M impressions
- *Food & Wine Magazine*’s coverage of new restaurant openings, generating more than 9M impressions
- Seven, two-minute travel segments during the *Today Extra Australia* morning show

Treasurer Bowling exited the meeting at 10:05 a.m., returned at 10:07 a.m.

Nikki Velez, Senior Director of Digital Engagement, provided a PowerPoint and video presentation on a recent “Speakeasy” social media activation.

Mr. Hill recognized Jennifer Curry-Eke of the LVCVA for taking on a significant workload during a staff shortage in the Purchasing department, provided information regarding upcoming requests at the March and April Board of Directors meetings, including a people mover, the Phase Three Plan, and a review of the fiscal year 2020 budget. Mr. Hill thanked Mr. Yost for his work on a comprehensive sustainability plan, also to be brought to the Board the next few months, and thanked LVCVA ambassadors who participated in a recent Voluntary Separation Program.

This was an information item and did not require Board action.

STAFF REPORTS – DISCUSSION AND POSSIBLE ACTION

MARKETING DIVISION

ITEM 1. **IMEX Frankfurt – Frankfurt, Germany – May 21-23, 2019**

Ms. Tull requested the Board of Directors consider: 1) Approval of an estimated expenditure of \$210,000 for expenses associated with the LVCVA exhibiting at IMEX Frankfurt, May 21-23, 2019, in Frankfurt, Germany; 2) Authorizing the LVCVA Chief Executive Officer (CEO)/President to sign and execute the contract documents; and 3) Authorizing any residual unexpended balances from this authorization to revert to available general funds.

Fiscal Impact

FY 2019 \$210,000 Estimated expenditure

Vice Chair Noonan moved and it was carried by unanimous vote of the voting members present, including Member Rapson via telephone, to: 1) Approve an estimated expenditure of \$210,000 for expenses associated with the LVCVA exhibiting at IMEX Frankfurt, May 21-23, 2019, in Frankfurt, Germany; 2) Authorize the LVCVA Chief Executive Officer (CEO)/President to sign and execute the contract documents; and 3) Authorize any residual unexpended balances from this authorization to revert to available general funds.

ITEM 2. **U.S. Travel Association’s IPW – Anaheim, California – June 1-5, 2019**

Ms. Tull requested the Board of Directors consider: 1) Approval of an estimated expenditure of \$290,000 for expenses associated with the LVCVA exhibiting and participating in the U.S. Travel Association’s IPW to be held in Anaheim, California, June 1-5, 2019; 2) Authorizing the Chief Executive Officer (CEO)/President to sign and execute the contract documents; and 3) Authorizing any residual unexpended balances from this authorization to revert to available general funds.

Fiscal Impact

FY 2019 \$290,000 Estimated expenditure

Vice Chair Noonan moved and it was carried by unanimous vote of the voting members present, including Member Rapson via telephone, to: 1) Approve of an estimated expenditure of \$290,000 for expenses associated with the LVCVA exhibiting and participating in the U.S. Travel Association's IPW to be held in Anaheim, California, June 1-5, 2019; 2) Authorize the Chief Executive Officer (CEO)/President to sign and execute the contract documents; and 3) Authorize any residual unexpended balances from this authorization to revert to available general funds.

ITEM 3. **24th Annual Boyd Group International Aviation Forecast Summit**

Ms. Tull requested the Board of Directors consider: 1) Approval of an estimated expenditure of \$350,000 to host the 24th Annual Boyd Group International Aviation Forecast Summit, August 25 – 27, 2019, in Las Vegas, NV; 2) Authorizing the LVCVA Chief Executive Officer (CEO)/President to execute the contract documents; and 3) Authorizing any residual unexpended balances from this authorization to revert to available general funds.

Fiscal Impact

FY 2020 \$350,000 Estimated expenditure

Vice Chair Noonan disclosed this item has no affiliation to Boyd Gaming.

Vice Chair Noonan moved and it was carried by unanimous vote of the voting members present, including Member Rapson via telephone, to: 1) Approve an estimated expenditure of \$350,000 to host the 24th Annual Boyd Group International Aviation Forecast Summit, August 25 – 27, 2019, in Las Vegas, NV; 2) Authorize the LVCVA Chief Executive Officer (CEO)/President to execute the contract documents; and 3) Authorize any residual unexpended balances from this authorization to revert to available general funds.

GENERAL GOVERNMENT DIVISION

ITEM 4. **Quarterly Budget and Statistical Report**

Ed Finger, Chief Financial Officer, presented the LVCVA Budget and Statistical Report for the quarter ending December 31, 2018, to the Board of Directors for their information and review.

Fiscal Impact

None

This was an information item and did not require Board action.

ITEM 5. **Quarterly Collection Allocation**

Mr. Finger notified the Board of Directors that room tax collection allocation amounts for the second quarter of fiscal year 2019 are estimated to be \$7,374,959.

Fiscal Impact

FY 2019 \$7,374,959 Expenditure

This was an information item and did not require Board action.

ITEM 6. **Authorization to Negotiate Renewable Energy Agreement with NV Energy**
Mr. Hill requested the Board of Directors consider agenda items 6 and 7 together. Item 6 is a request to: 1) Authorize the Chief Executive Officer (CEO)/President to negotiate an agreement for the purchase of energy pursuant to an agreement with Nevada Power d/b/a NV Energy; 2) Authorize and ratify all necessary actions required to implement the NV GreenEnergy 2.0 Rider Tariff (NGR 2.0).

ITEM 7. **Authorization to Negotiate Energy Retail Sales Agreement**
Mr. Hill requested the Board of Directors consider agenda items 6 and 7 together. Item 7 is a request to: 1) Award RFP #19-4562, *Energy Provider Services*, to Tenaska Power Services Company (Tenaska); 2) Authorize the Chief Executive Officer (CEO)/President to negotiate an agreement for the purchase of energy pursuant to a retail sales agreement; and 3) Authorize and ratify all necessary actions required under Nevada Revised Statutes (NRS) Chapter 704B to purchase energy from a provider of new electric resources (Tenaska).

Treasurer Bowling disclosed MGM Resorts, parent company of Mandalay Bay, currently contracts with Tenaska Power Services Company for their provision of energy services, to which Luke Puschnig, Legal Counsel, confirmed it is not a conflict.

Vice Chair Noonan disclosed Boyd Gaming is going through a similar process, and have also contracted with Tenaska.

Member Spiegel disclosed Wynn also has withdrawn from Nevada Energy.

Member Goodman disclosed the City [of Las Vegas] is in discussions on the subject as well.

Chair Brown asked Mr. Hill when he would report back to the Board on the decision or an update, to which Mr. Hill answered it would depend on the timing of the PUC [Public Utilities Commission] process, but anticipates approximately five months for the completion of the process.

Member Goodman inquired on what specifically the Board of Directors is being asked to vote for in each item, to which Mr. Hill responded authorization to move forward on each path, neither of which is a final decision, and the LVCVA will return to the Board for that.

Member Goodman clarified it was to continue discussions and investigations, and not a commitment, to which Mr. Hill agreed.

Fiscal Impact

None

Vice Chair Noonan moved and it was carried by unanimous vote of the voting members present, including Member Rapson via telephone, to: 1) Authorize the Chief Executive Officer (CEO)/President to negotiate an agreement for the purchase of energy pursuant to an agreement with Nevada Power d/b/a NV Energy; 2) Authorize and ratify all necessary actions required to implement the NV GreenEnergy 2.0 Rider Tariff (NGR 2.0); 3) Award RFP #19-4562, Energy Provider Services, to Tenaska Power Services Company (Tenaska); 4) Authorize the Chief Executive Officer (CEO)/President to negotiate an agreement for the purchase of energy pursuant to a retail sales agreement; and 5) Authorize and ratify all necessary actions required under Nevada Revised Statutes (NRS) Chapter 704B to purchase energy from a provider of new electric resources (Tenaska).

- ITEM 8. **Legal Counsel's Report and Recommendation(s) and Contract Report and Ratification**
Mr. Puschig, had no new legal items to report, but presented purchasing and other report(s) required by Nevada Revised Statutes (NRS) and/or Board policy and sought Board ratification of those actions.

Fiscal Impact
None

Treasurer Bowling moved and it was carried by unanimous vote of the voting members present, including Member Rapson via telephone, to ratify the reports provided regarding retention of listed legal firms.

- ITEM 9. **Policy Update**
Mr. Hill provided a PowerPoint presentation to the Board of Directors on recent administrative changes to the Gift Cards, Travel & Expense, and Business Ethics policies.

Member Weekly described his experiences in previously being uninformed on policies, and recommended mechanisms be put in place to better inform Board Members.

Member Goodman described her travel experiences with the LVCVA, and provided thoughts regarding communication of policies, and current and previous ways of doing business.

Member Fiore described her travel experiences with the LVCVA, and encouraged LVCVA Board Member travel for learning purposes.

Secretary Leavitt expressed appreciation for the policies, and thanked Alan [Moorhead] of the LVCVA for his work on them.

Member Sewald expressed her appreciation for the clarification the policy updates will bring.

Member Sewald exited the meeting at 11:01 a.m.

Member Marz and Treasurer Bowling exited the meeting at 11:02 a.m., returned at 11:04 a.m.

Member Weekly asked what the procedure would have been when receiving gifts from the LVCVA, as was previous practice, to which Mr. Hill apologized for previous errors on the LVCVA's part, confirmed it will not be done in the future, and ensured review of the Board Policy.

Chair Brown recommended directing the issue on Board Member travel to the Policy Committee, asked Mr. Hill to take the same approach he did with the internal policies being presented, and encouraged Board engagement in the marketing and promotion of the destination.

Member Goodman commented on the quality of LVCVA promotional items and asked about the LVCVA's standards on promotional material in comparison to other convention facilities.

This was an information item and did not require Board action.

ITEM 10. **Agreement with Legal Counsel**

Mr. Hill requested the Board of Directors consider: 1) Directing the Chief Executive Officer (CEO)/President to execute an agreement with Legal Counsel providing for: the payment of twenty-six (26) weeks of separation pay; nine (9) months of insurance continuation; all compensation and paid time off earned and accrued as of the date of separation; a date of separation to be negotiated by both parties, but no later than June 30, 2019; and all other reasonably required contractual terms; and 2) Directing the CEO/President to initiate a legal counsel recruitment and develop a process for the establishment of candidates for Board consideration.

Mr. Hill provided information on some of Mr. Puschnig's contributions during his tenure at LVCVA.

Member Goynes-Brown informed she will abstain from voting on Item 10, citing that she is new to the Board.

Vice Chair Noonan recognized Mr. Puschnig for his work on the Siegel and Kishner property acquisitions, as well as risk management.

Member Weekly thanked Mr. Puschnig for his contributions to legislative hearings and the legal reports he has provided.

Secretary Leavitt thanked Mr. Puschnig for his work, and for his annual attendance at Boulder City's State of the City Address.

Member Fiore thanked Mr. Puschnig for his guidance.

Member Goodman recognized and thanked Mr. Puschnig for his service at the LVCVA.

Chair Brown moved and it was carried by unanimous vote of the voting members present, including Member Rapson via telephone, with the exception of Member Goynes-Brown who abstained, to: 1) Direct the Chief Executive Officer (CEO)/President to execute an agreement with Legal Counsel providing for: the payment of twenty-six (26) weeks of separation pay; nine (9) months of insurance continuation; all compensation and paid time off earned and accrued as of the date of separation; a date of separation to be negotiated by both parties, but no later than June 30, 2019; and all other reasonably required contractual terms; and 2) Direct the CEO/President to initiate a legal counsel recruitment and develop a process for the establishment of candidates for Board consideration.

DIRECTORS' RECOGNITION

Mr. Hill recognized Treasurer Bowling for being named the Hotel & Lodging Association's Hotelier of the Year in 2018.

Member Goynes-Brown provided information regarding Restaurant Row on Craig Road in North Las Vegas, and the "Celebrating African-American Women in Public Service" exhibit at North Las Vegas City Hall through the end of March.

Member Marz and Vice Chair Noonan exited the meeting at 11:21 a.m.

Member Weekly exited the meeting at 11:22 a.m.

Member Spiegel thanked LVCVA staff who participated in her [Board] orientation, and wished the audience a happy Chinese New Year.

Vice Chair Noonan re-entered the meeting at 11:23 a.m.

Member Goynes-Brown exited the meeting at 11:24 a.m., returned at 11:26 a.m.

Member Fiore acknowledged Black History Month and Chinese New Year, Human Kindness Week and Valentine's Day, and provided information regarding The Courtyard Homeless Resource Center, two Symphony Park garages, awards to Youth Neighborhood Partnership Fund applicants, and the March 2nd document shredding event in Ward 6 from 10 a.m. till noon.

Member Goodman commented on the allocation of room tax money to education, and the homeless situation in Southern Nevada.

Member Fiore exited the meeting at 11:26 a.m., returned at 11:28 a.m.

Vice Chair Noonan thanked Don Logan and Tom [Warden] for their presentation.

Secretary Leavitt echoed Member Goodman's comments on education, citing Nevada's overall "D" grade, provided information on Boulder City's recent Dam Short Film Festival and Boulder City's Chinese New Year celebrations.

COMMENTS FROM THE FLOOR BY THE PUBLIC

Stanley Washington congratulated Mr. Puschnig, Treasurer Bowling, and Don Logan, expressed support for Member Weekly, and commented on the importance of transit, providing a handout to the Board of Directors.

Member Goynes-Brown exited the meeting at 11:32 a.m.

Dexter Vizinou, President of CyberTran International (CyberTran), stated their company will not be responding to the LVCVA's RFP due to timelines, but expressed desire to have discussions with the LVCVA about their services, and provided details about himself, his background and experiences being transit-dependent, and his transit systems company inclusive of high, low, and medium speeds.

Treasurer Bowling exited the meeting at 11:37 a.m.

Neil Sinclair, Chairman of the Board of CyberTran, provided history and details on CyberTran, and expressed a desire for a discussion with staff on integration of their services at the Convention Center.

Chanel Valentine, CyberTran employee, expressed interest in working with LVCVA regarding transit, described current traffic challenges in Las Vegas, and inquired about the opportunity for discussion with LVCVA regarding CyberTran's services.

Nicole Guest, CyberTran employee, described current transit issues between Las Vegas and Los Angeles, proposed solutions relating to a high-speed rail system, and requested the LVCVA consider use of CyberTran both for locals and visitors.

Member Spiegel exited the meeting at 11:41 a.m.

Michael Garwood echoed Mayor Goodman's sentiments regarding the widening of Interstate 15 (I-15), commented on a new hotel in Las Vegas, and provided information on the closing of a local restaurant.

Bryan Baltazar, Vice President and Public Member of the Nevada Board of Cosmetology, thanked the Board of Directors and acknowledged the work of Member Fiore, and encouraged continuing to invest in the promotion of Las Vegas tourism.

Aleta Dupree thanked the Board of Directors for their support of the Chapter 704 process and new energy protocols, and commented on the presentation related to gift cards and the continued advocacy about I-15.

Ed Uehling expressed concern regarding competition to Las Vegas tourism, provided information on the tourism statistics of other cities, and encouraged Board Members to travel to keep up-to-date on what is going on in the rest of the world.

ADJOURNMENT

Chair Brown adjourned the meeting at 11:53 a.m.

Respectfully submitted,

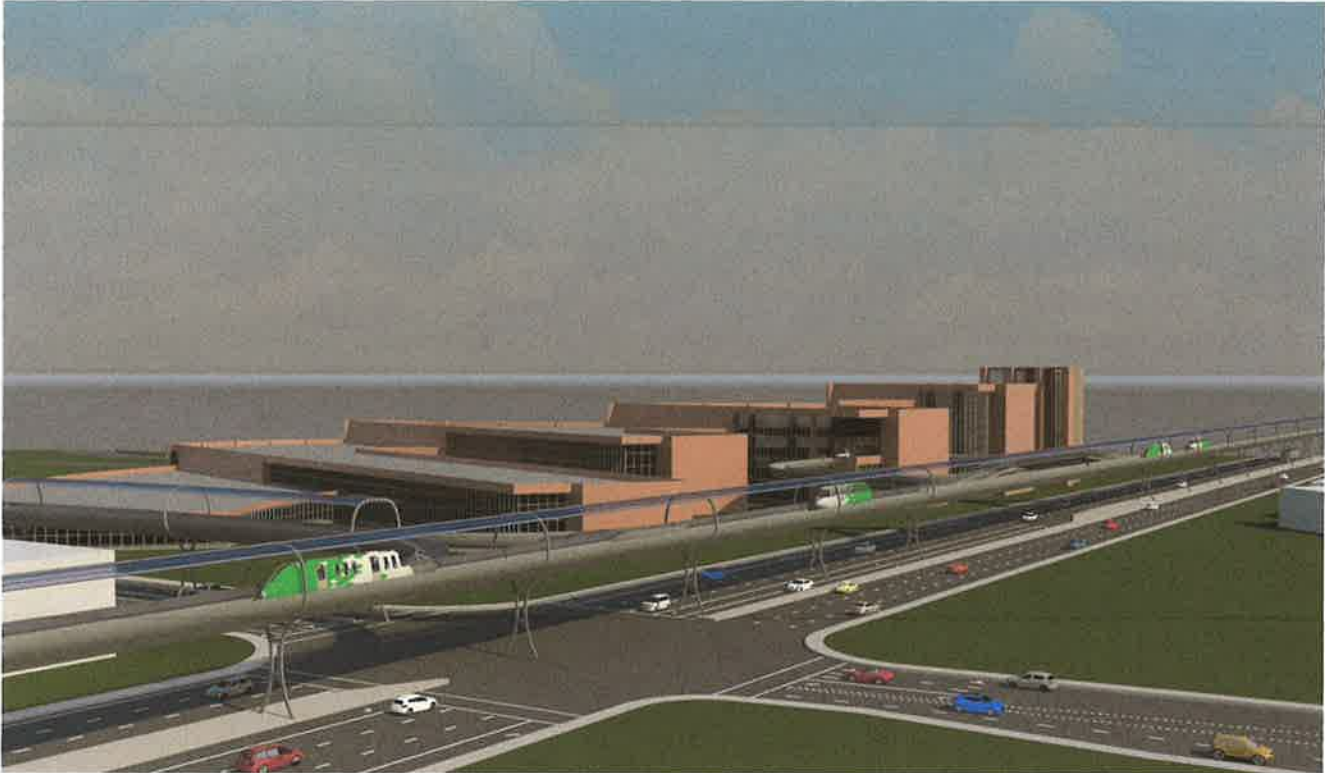
Date Approved: March 12, 2019

Silvia Perez
Executive Assistant to the Board of Directors

Larry Brown
Chair

CyberTran International
Ultra Light Rail Transit System
American Owned American Manufactured

Features and Benefits



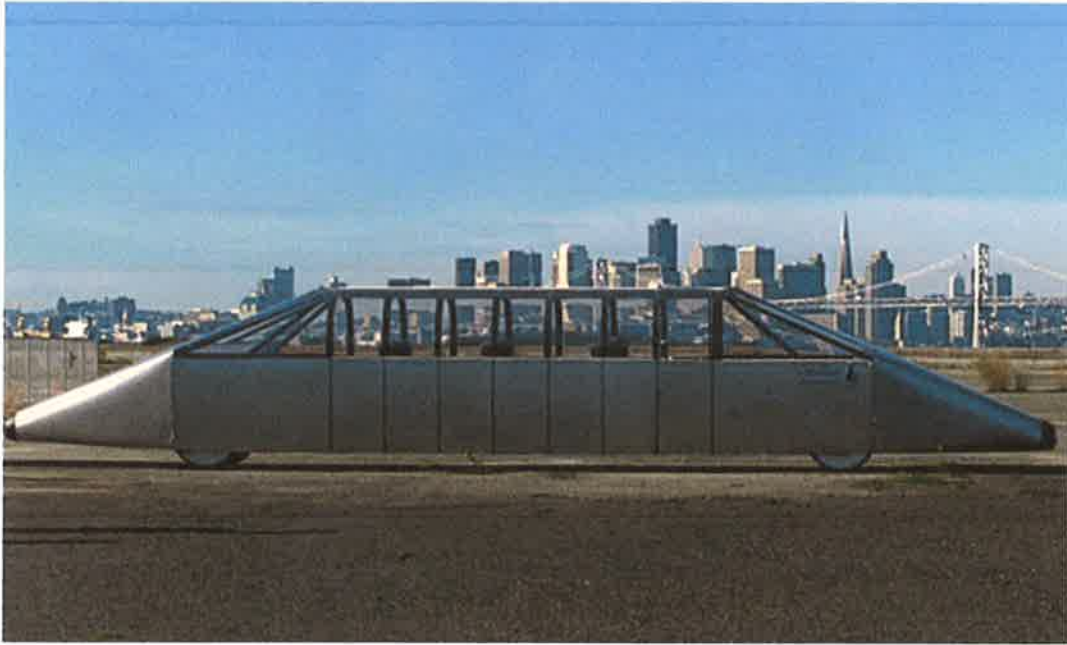
Enhancing Mobility

- Lower cost
- Less cost to operate
- Less cost to maintain
- Easily installed - modular
- Less time to deploy - no grading
- Less noise
- Locally manufactured
- On-demand
- Direct to destination
- Low, medium and high speed
- Networkable lines
- Solar powered
- Distributes renewable energy
- Carries freight
- Climbs 10% grade



CyberTran International, Inc.
UC Berkeley Global Campus at Richmond Bay
www.cybertran.com
510.334.5738

CyberTran International Ultra Light Rail Transit System Developments



Ready For Full Scale Demonstration and Deployment

Developments

- Originally developed by US Department of Energy
- Full scale testing to 60 mph
- 2nd prototype tested in curves
- Tested innovative switch
- Multiple drivetrains tested
- Successfully climbed 10% grade
- Built three 1/4 scale vehicles and tested
- 2008 BART study estimated 1/4 the cost of BART, 1/2 the operating cost
- Parsons-Brinkerhoff - verified guideway cost
- HNTB - verified seismic resilience
- 2012 Vetted by FTA engineers and planners
- 2014 FHWA determined ready for deployment
- 2014 Congress passed legislation for funding full scale demonstration and deployment, U.S.C. Section 5312


Next Steps

- Full scale low speed demonstration track to 35 mph
- Full scale high speed demonstration track to 150 mph
- Full scale testing in curves to 150 mph left banking and right banking
- Develop system solar interface
- Develop energy storage system
- Develop energy distribution and grid interface
- Develop user interface
- Develop data transmission lines
- Develop wireless network



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**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
BOARD OF DIRECTORS' MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	MARCH 12, 2019	ITEM NO. 1
TO:	BOARD OF DIRECTORS	
FROM:	CATHY TULL CHIEF MARKETING OFFICER	
SUBJECT:	AMERICAN SOCIETY OF ASSOCIATION EXECUTIVES (ASAE) ANNUAL MEETING & EXPOSITION – COLUMBUS, OH – AUGUST 10-13, 2019	

RECOMMENDATION

That the Board of Directors consider: 1) Approval of an estimated expenditure of \$149,100 for expenses associated with the Las Vegas Convention and Visitors Authority (LVCVA) participating in the American Society of Association Executives (ASAE) Annual Meeting & Exposition, August 10-13, 2019, in Columbus, OH; 2) Authorizing the Chief Executive Officer (CEO)/President to execute the contract documents; and 3) Authorizing any residual unexpended balances from this authorization to revert to available general funds.

For possible action.

FISCAL IMPACT

FY 2020: \$149,100 Estimated expenditure

BOARD ACTION:	
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STEVE HILL
CEO/PRESIDENT

PURPOSE AND BACKGROUND

ASAE is the primary association for meeting and event professionals dedicated to the meetings and convention industry within the association market. ASAE has more than 21,000 members across the globe. ASAE's Annual Meeting & Exposition is held yearly and attracts 6,000 attendees including approximately 3,600 association and trade show buyers in 2018. This event is expected to attract the same number of attendees in 2019.

Las Vegas Convention and Visitors Authority Board of Directors' Meeting
Agenda Documentation

Meeting Date: March 12, 2019

Subject: American Society of Association Executives (ASAE) Annual Meeting &
Exposition - Columbus, OH - August 10-13, 2019

The LVCVA has participated in this event for more than 20 years. In 2018, over 200 association and trade show buyers visited the the LVCVA booth and met with LVCVA staff and hotel partners. The LVCVA will host a client development event in 2019 for approximately 120 top tier association executives, meeting planners, and third party representatives. In 2019, the LVCVA will also co-sponsor the closing lunch in support of ASAE 2020 taking place at Mandalay Bay. The 2020 show in Las Vegas represents a direct economic impact of \$8.8m to the destination.

A total of 12 hotel partners exhibited out of the LVCVA booth in 2018 and have expressed an interest in participating in 2019.

Hotel partners include:


- Caesars Entertainment
- MGM Resorts International
- Wynn Las Vegas and Encore
- The Golden Nugget Hotel and Casino
- Tropicana Las Vegas Casino Hotel and Resort
- SLS
- Embassy Suites Convention Center
- Cosmopolitan Las Vegas
- The Venetian/Palazzo Las Vegas
- Westgate Las Vegas Resort & Casino
- Stratosphere Casino, Hotel & Tower
- The Plaza Hotel

Estimated expenditures for this year include:

Exhibit Space Rental	\$27,100
Exposition Services	\$70,000
Promotional Materials	\$4,000
Sponsorships/Convention Promotion	<u>\$48,000</u>
Total estimated expenditures	\$149,100

This expenditure has been budgeted in the proposed FY 2020 budget.

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
BOARD OF DIRECTORS' MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	MARCH 12, 2019	ITEM NO.2
TO:	BOARD OF DIRECTORS	
FROM:	CATHY TULL CHIEF MARKETING OFFICER	
SUBJECT:	CORPORATE EVENT MARKETING ASSOCIATION (CEMA) SUMMIT NETWORKING EVENT – LAS VEGAS, NV – JULY 22, 2019	

RECOMMENDATION

That the Board of Directors consider: 1) Approval of an estimated expenditure of \$167,000 for expenses associated with the Las Vegas Convention and Visitors Authority (LVCVA) sponsoring the Corporate Event Marketing Association (CEMA) Summit Networking Event, July 22, 2019; 2) Authorizing the Chief Executive Officer (CEO)/President to execute the contract documents; and 3) Authorizing any residual unexpended balances from this authorization to revert to available general funds.

For possible action.

FISCAL IMPACT

FY 2020: \$167,000 Estimated expenditure

BOARD ACTION:	
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**STEVE HILL
CEO/PRESIDENT**

PURPOSE AND BACKGROUND

CEMA is the premier organization for marketing and event professionals. CEMA has over 700 active members with the majority of these members in the technology event planning industry. CEMA's member organizations such as Oracle, Hewlett Packard Enterprise, Cisco, Atlassian, ServiceNow, Amazon Web Services, and Microsoft Corporation have confirmed business in Las Vegas with an estimated impact of over \$700 million dollars from 2012-2020. The CEMA Summit Networking Event will take place in Las Vegas, NV, on July 22, 2019.

Las Vegas Convention and Visitors Authority Board of Directors' Meeting
Agenda Documentation

Meeting Date: March 12, 2019

Subject: Corporate Event Marketing Association (CEMA) Summit Networking
Event – Las Vegas, NV – July 22, 2019

The LVCVA has sponsored this event for the past 19 years. Investing in this audience results in future events for Las Vegas hotels, strengthening client relationships, and identifying new business opportunities. The summit has a total estimated attendance of 400 delegates, including senior level meeting executives.

Hotel and allied partners who are expected to attend the summit this year:

- Aria Resort & Casino
- Bellagio
- Caesars Entertainment
- Cirque du Soleil
- Cosmopolitan of Las Vegas
- Destinations by Design
- Golden Nugget
- Hard Rock Hotel
- Lip Smacking Foodie Tours
- Mandalay Bay
- Maverick Aviation
- MGM Grand
- Palms Casino Resort
- Pink Jeep Tours
- Station Casinos
- Venetian/Palazzo
- Wynn/Encore

Estimated expenditures for this year include:

Food and Beverage	\$ 90,000
Entertainment/Transportation	54,000
Promotional Materials/Sponsorship	<u>23,000</u>
Total Estimated expenditures:	<u>\$167,000</u>

This expenditure has been budgeted in the proposed FY 2020 budget.

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
BOARD OF DIRECTORS' MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	MARCH 12, 2019	ITEM NO. 3
TO:	BOARD OF DIRECTORS	
FROM:	CATHY TULL CHIEF MARKETING OFFICER	
SUBJECT:	IMEX AMERICA – LAS VEGAS, NEVADA – SEPTEMBER 10-12, 2019	

RECOMMENDATION

That the Board of Directors consider: 1) Approval of an estimated expenditure of \$415,700 for expenses associated with the Las Vegas Convention and Visitors Authority (LVCVA) participating in the IMEX America trade show, September 10-12, 2019, in Las Vegas, NV; 2) Authorizing the Chief Executive Officer (CEO)/President to execute the contract documents; and 3) Authorizing any residual unexpended balances from this authorization to revert to available general funds.

For possible action.

FISCAL IMPACT

FY 2020: \$415,700 Estimated expenditure

BOARD ACTION:	
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**STEVE HILL
CEO/PRESIDENT**

PURPOSE AND BACKGROUND

The IMEX America trade show is returning to Las Vegas for the eighth year, and will be held at the Sands Expo Center, September 10-12, 2019. IMEX America is an international show that will bring together travel buyers and meeting planners from the corporate, association, and third party markets. The event is a hosted buyer show; half of the attendees undergo a qualification process and all expenses are paid by show management. This is an appointment based show, guaranteeing quality appointments for suppliers. IMEX attendance was 13,500 in 2018, and is expected to attract 13,800 attendees this year. Approximately 5,200 attendees are meeting executives and planners.

Las Vegas Convention and Visitors Authority Board of Directors' Meeting
 Agenda Documentation

Meeting Date: March 12, 2019

Subject: IMEX America – Las Vegas, Nevada – September 10-12, 2019

Organizations such as Meeting Professionals International (MPI), Professional Convention Management Association (PCMA), Corporate Event Marketing Association (CEMA), International Association of Exhibitions and Events (IAEE), SITE Global, and Destinations International will be supporting the trade show in the form of sponsorships, educational programming, and continuing education certification. Third party and association management companies such as Experient, Maritz Travel, ConferenceDirect, and HelmsBriscoe bring their premier customers to the show.

The LVCVA will be exhibiting at the trade show and anticipates that approximately 17 hotel partners and 15 service suppliers will exhibit within our pavilion. An additional 17 hotel partners will exhibit independently at the show. The LVCVA will support various marketing initiatives including hosting approximately 25 meeting planners and a client reception in the pavilion. In addition, the LVCVA co-sponsors industry member events including MPI, PCMA, SITE Global, and the Center for Exhibition Research (CEIR). This trade show represents approximately \$19 million in overall economic impact.

Estimated expenditures for this year include:

Exhibit Space	\$114,000
Show Services (Labor, Booth Furnishings, Signage, Technology)	\$230,000
Promotional Materials (Gifts, Collateral)	\$1,100
Sponsorships/Convention Promotion (IMEX Sponsorship, Client Engagement Events, Hosted Buyer Sponsored Activities)	<u>\$70,600</u>
Total estimated expenditures:	<u>\$415,700</u>

This expenditure has been budgeted in the proposed FY 2020 budget.

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
BOARD OF DIRECTORS' MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	MARCH 12, 2019	ITEM NO. 4
TO:	BOARD OF DIRECTORS	
FROM:	CATHY TULL CHIEF MARKETING OFFICER	<i>Cathy Tull</i>
SUBJECT: LVCVA.COM WEBSITE REDESIGN		

RECOMMENDATION

That the Board of Directors consider: 1) Approval of an estimated expenditure of \$290,000 for the LVCVA.com website redesign and; 2) Authorizing any residual unexpended balances from this authorization to revert to available general funds.

For possible action.

FISCAL IMPACT

FY 2019:	\$162,000	Estimated expenditure
FY 2020:	\$128,000	Estimated expenditure

BOARD ACTION:	
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Steve Hill

**STEVE HILL
CEO/PRESIDENT**

PURPOSE AND BACKGROUND

A complete overhaul of the Las Vegas Convention and Visitors Authority's (LVCVA) corporate website will improve communication of the LVCVA's priorities, purpose, and value. The development of new content will help articulate who we are/what we do, how we approach our work, why we are different, and how we will grow. Restructuring the website with attention to messaging, framing, and positioning will yield a strong return on investment.

The LVCVA will collaborate with High Lantern Group (HLG), Simpleview, and R&R Partners for the redesign. HLG's responsibilities will include project management, design user experience, and copywrite development; Simpleview will build interactive website comps and provide technical support and programming to buildout the website in its entirety; finally, R&R Partners will create and control the visual design aspect of the LVCVA's corporate site.

Las Vegas Convention and Visitors Authority Board of Directors' Meeting
Agenda Documentation
Meeting Date: March 12, 2019
Subject: LVCVA.com Website Redesign

The project is expected to begin March 12, 2019, with an expected launch date in the first quarter of 2020. The LVCVA.com redesign project requires contracts be signed with both High Lantern Group and Simpleview.

FY 2019

High Lantern Group	\$130,000
Simpleview	<u>\$ 32,000</u>
FY 2019 Total:	\$162,000

FY 2020

High Lantern Group	\$ 55,000
Simpleview	<u>\$ 73,000</u>
FY 2020 Total:	\$128,000

Estimated expenditure: \$290,000

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
BOARD OF DIRECTORS' MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	MARCH 12, 2019	ITEM NO. 5
TO:	BOARD OF DIRECTORS	
FROM:	CATHY TULL CHIEF MARKETING OFFICER	<i>Cathy Tull</i>
SUBJECT:	LAS VEGAS EVENTS – EVENT APPROVALS NASCAR RACEJAM WEEKEND, MARCH 2, 2019 DOWNTOWN ROCKS CONCERT SERIES, MAY-OCTOBER 2019	

RECOMMENDATION

That the Board of Directors consider approval of the distribution of funds to Las Vegas Events (LVE) in the amount of \$265,000 to sponsor two events that will be held at the Fremont Street Experience in Downtown Las Vegas:

- NASCAR RaceJam Weekend, March 2, 2019 - \$105,000
- Downtown Rocks Concert Series, May-October, 2019 - \$160,000

For possible action.

FISCAL IMPACT

FY 2019: \$265,000 Estimated expenditure

BOARD ACTION:	
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Steve Hill

**STEVE HILL
CEO/PRESIDENT**


PURPOSE AND BACKGROUND

NASCAR RaceJam Weekend: Fremont Street Experience has long been popular with NASCAR fans both in terms of close proximity to Las Vegas Motor Speedway and in offering a fun, street party atmosphere. Funds will be used to support additional entertainment marketing for the event. The event will feature live entertainment, NASCAR show cars, and driver appearances.

Downtown Rocks Concert Series: Since 2009, the Fremont Street Experience has hosted a successful summer concert series to bolster summer occupancy. The series featured 14 concerts last summer.

These events have been approved by the LVE Board of Directors. The amount requested is available in the LVE Reserve Fund.

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
BOARD OF DIRECTORS' MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	MARCH 12, 2019	ITEM NO. 6
TO:	BOARD OF DIRECTORS	
FROM:	BRIAN YOST CHIEF OPERATING OFFICER	
SUBJECT:	COX NEVADA TELCOM, LLC ADDENDUM TO TELECOMMUNICATIONS PROVIDER LICENSE CONTRACT #4116	

RECOMMENDATION

That the Board of Directors consider: 1) Approval of a three (3) year extension for Cox Nevada Telcom, LLC (Cox), to continue serving as the Las Vegas Convention and Visitors Authority's (LVCVA) official and exclusive telecommunications provider for the period of September 28, 2020 through September 28, 2023; and 2) Authorizing the Chief Executive Officer (CEO)/President to execute the contract documents.

For possible action.

FISCAL IMPACT

Projected annual revenue to LVCVA of \$5,500,000

During term of the extension, Cox commits to a total investment of \$10M, to include:

- \$4.6M investment for replacement of existing wifi access points.
- \$3.4M investment in the Las Vegas Convention Center District (LVCCD) expansion facility for wireless network service equipment.
- \$2M one-time contribution by provider to the technology fund for forward looking technology investment across the campus.

Provider will assume all financial risk and responsibility and no financial exposure to the LVCVA at the end of the extension term for the installation of a Distributed Antenna System (DAS) in the LVCCD expansion.

All equipment to be amortized on a five (5) year schedule from the in-service date, with residual value to be paid by the LVCVA if provider's contract is not extended.

Provider reduced the contractual mark up on equipment purchases and installation from 25% to 20%. Provider will pay the costs and upgrade the existing LVCVA's corporate internet circuit to 1Gbps.

BOARD ACTION:	
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**STEVE HILL
CEO/PRESIDENT**

Las Vegas Convention and Visitors Authority Board of Directors' Meeting
Agenda Documentation

Meeting Date: March 12, 2019

Subject: COX Nevada Telcom, LLC, Addendum to Telecommunications Provider
License Contract #4116

PURPOSE AND BACKGROUND

At the August 13, 2013, Regular Meeting of the Board of Directors, approval was given for a seven (7) year contract with a three (3) year extension for telecommunications services with Cox Nevada Telcom, LLC. The seven (7) year agreement expires on September 28, 2020, and the three (3) year extension will commence on September 28, 2020, and conclude on September 28, 2023.

Performance metrics across key account disciplines have been established to align with the annual work plan.

ADDENDUM TO TELECOMMUNICATIONS PROVIDER LICENSE
Contract No. 4116

This ADDENDUM TO TELECOMMUNICATIONS PROVIDER LICENSE (this "Addendum") is made the ____ day of March, 2019, by and between the LAS VEGAS CONVENTION AND VISITORS AUTHORITY (the "Authority") and Cox Nevada Telecom LLC ("Provider").

WITNESSETH:

WHEREAS on August 13, 2013, the Authority and Provider entered into a Telecommunications Provider License to provide telecommunication services for the Authority's properties, the Las Vegas Convention Center and Cashman Center ("Initial License") and the parties entered into addendums to the Initial License on July 1, 2014, October 22, 2014, December 12, 2016, October 20, 2017 and November 16, 2017 and any other addendum (collectively referred to as "License").

WHEREAS the Authority is constructing an expansion to and renovating the Las Vegas Convention Center facility ("LVCCD Project");

WHEREAS the Provider seeks to participate in the LVCCD Project by funding and constructing telecommunications advancements in the facilities constructed and renovated by the LVCCD Project;

WHEREAS the Initial License Article 5, Section 5.01 entitled "The Term" allows the parties to extend the Term of the License for an additional three (3) year period upon mutual agreement.

THEREFORE, the Authority enters into this Addendum with Provider to extend the Term of the License, to outline the investment by Provider into the LVCCD Project and make other changes to the License.

1. Pursuant to Initial License Article 5, Section 5.01 the parties mutually agree to extend the Term of the License for an additional three (3) years beyond the Initial Term. The new Term shall expire on September 28, 2023 (11:59 pm), unless earlier terminated in accordance with the License.

2. Authority and Provider agree to the following revisions or additions to the License:

a. Provider will replace the existing Wi-Fi access points and wireless controllers in the LVCC North, Central and South Halls, meeting rooms, offices, and common areas during and as a part of the renovation of those facilities (investment cost by Provider of \$4.6M based on a 1:1 AP replacement with 802.11ax capable AP's, or equivalent mutually agreed upon Wi-Fi technology that would be consistent across all LVCC facilities). If the renovation does not occur, Provider shall replace the existing Wi-Fi access points in these areas by December 31, 2021.

b. Provider will invest in and install new network infrastructure to allow for the sale of Provider's advanced convention services technology offerings in the new LVCCD Project expansion facility (investment cost of \$3.4M based on the BOM for 802.11ax AP's, hardwired network equipment (excluding cabling and conduit), and core infrastructure components received on December 18, 2018). The investment in the new expansion facility will be completed before the opening of the expansion building.

c. Thirty (30) calendar days after the complete execution of this Addendum, Provider will make a one-time \$2,000,000 contribution to the technology fund (Initial License Article 7, Section 7.05) for mutually agreed upon new technology to be acquired from Provider within the new Term.

d. Provider to work with Insite (or other suitable contractor) to install a distributed antenna system (DAS) in the expansion of the Las Vegas Convention Center (investment cost of \$4.3M), with Provider assuming all financial risk and responsibility for the construction, and with the Authority having no financial exposure at the end of the extension term. The DAS investment in the new expansion facility will be completed before the opening of the expansion building.

e. Based on a 5 year amortization schedule following installation of the equipment and if all investments are made by Provider, the Authority would be responsible for a payment of the unamortized amount remaining at the end of the Term (but not less than \$3.12M) if Provider is not awarded a minimum three (3) year extension beyond September 2023.

f. Provider agrees that it will reduce its contractual mark up on equipment purchases and installation from 25% to 20%.

g. Provider will pay the costs and upgrade the existing Authority's corporate Internet circuit to 1 Gb symmetrical bandwidth.

h. The parties agree that the exclusive digital signage rights and obligations set forth in the License shall terminate on September 30, 2020.

3. Except as otherwise modified hereby, the License remains in full force and effect. This Addendum shall take effect on the date herein written above.

[Signatures on following page]

IN WITNESS WHEREOF, the parties hereto have executed this Addendum as of the day and year first set forth above.

LAS VEGAS CONVENTION AND VISITORS AUTHORITY
("Authority")

COX NEVADA TELCOM LLC
("Provider")

By: _____
Name: Steve Hill
Title: President/CEO

By: _____
Name: Patrick J. Esser
Title: President


DATE: _____

DATE: _____

Approved as to form:

By: _____
LVCVA Legal Counsel

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
BOARD OF DIRECTORS' MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	MARCH 12, 2019	ITEM NO. 7
TO:	BOARD OF DIRECTORS	
FROM:	BRIAN YOST CHIEF OPERATING OFFICER	
SUBJECT:	SOUTH HALL ROOF RECOATING, BID #19-4560	

RECOMMENDATION

That the Board of Directors consider: 1) Approval of Bid #19-4560, South Hall Roof Recoating to Commercial Roofers Inc., Las Vegas, Nevada, in the estimated amount of \$437,800; 2) Authorizing the Chief Executive Officer (CEO)/President to execute the contract documents; and 3) Authorizing any residual unexpended balances from this authorization to revert to available capital funds.

For possible action.

FISCAL IMPACT

FY 2019: \$437,800 Estimated expenditure

BOARD ACTION:	
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**STEVE HILL
CEO/PRESIDENT**

PURPOSE AND BACKGROUND

Staff is recommending a recoating of the roof areas over South Halls 3 and 4. The subject areas have been repaired and maintained through various methods over the lifespan of the South Hall. The area is anticipated to be incorporated into the future renovation program, however, due to the nature of the deterioration, an interim maintenance program is being recommended to span the transition period.

Independent Roof Consultants, LLC, was hired to evaluate the areas and propose a cost effective solution. Their recommendation is to utilize a top-coating process to cover the existing PVC roof structure. The area to be recoated is approximately 608,478 square feet. This coating process was applied to Central Halls 1 and 2 in fiscal year 2017, and utilized again for the remaining Central Halls and North Halls in fiscal year 2018 with excellent results.

Las Vegas Convention and Visitors Authority Board of Directors' Meeting
 Agenda Documentation
 Meeting Date: March 12, 2019
 Subject: South Hall Roof Recoating, Bid #19-4560

An invitation to bid for the work was advertised and a pre-bid meeting and job walk was held on January 15, 2019.

Based on the specifications provided by Engineering and the Engineering Projects Department, the following bids were received:

Vendor	City, State	Base Bid
Commercial Roofers	Las Vegas, NV	\$437,800
Unforgettable Coatings	Las Vegas, NV	\$462,503
Brazos Urethane	Texas City, TX	\$477,536
Western Single Ply	North Las Vegas, NV	\$486,310
Roofing Southwest	Las Vegas, NV	\$491,923
Monument Construction	Las Vegas, NV	\$771,399

Staff is recommending the bid be awarded to Commercial Roofers Inc., Las Vegas, Nevada, as the lowest responsive and responsible bidder.

Funds will be available in the fiscal year 2019 capital improvement budget.

Contract #4560, South Hall Roof Recoating Executive Summary

Provider: Commercial Roofers Inc.

Estimated Start: April 1, 2019

Fee: \$ 437,800

Scope: Provide equipment, materials, and labor to clean and recoat the roof of South Hall.

Deliverables/Actions

- Clean and pressure wash the designated area (approximately 608,478SF).
- Apply reinforcing fabric patches over extremely deteriorated areas and inspect/repair loose seams.
- Replace all damaged flashings around equipment and repair/replace damaged roof drains.
- Apply 100% white acrylic coating over the designated area.
- Provide a 5-year contractor and manufacturer's warranty on materials and workmanship.

Performance Measures:


Schedule and conduct construction progress meetings to verify completion in compliance with specifications provided in the above scope of work.

Authority: The LVCVA, through its CEO/President, or designee, shall be the final authority with regard to Provider's management and performance of services.

Termination: Termination with or without cause with 30 days written notice

For a copy of the entire contract and ownership disclosure,
please contact the Executive presenting the associated agenda item.

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
BOARD OF DIRECTORS' MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	MARCH 12, 2019	ITEM NO. 8
TO:	BOARD OF DIRECTORS	
FROM:	ED FINGER CHIEF FINANCIAL OFFICER	
SUBJECT:	AUTHORIZATION TO NEGOTIATE AND EXECUTE SALES LISTING AGREEMENT	

RECOMMENDATION

That the Board of Directors consider: 1) Authorizing the Chief Executive Officer (CEO)/President to negotiate and execute a sales listing agreement with CBRE Inc. (CBRE), for the potential sale of approximately ten (10) acres of Las Vegas Convention and Visitors Authority (LVCVA) land along Las Vegas Boulevard.

For possible action.

FISCAL IMPACT

The commission structure will be incentive-based if the land sale is 7.5 acres or greater, with a one-percent (1%) commission up to a certain per-acreage value, and a higher percentage (up to 5%) if higher per-acreage values are reached. If the sale is smaller than 7.5 acres, the commission will be one and one-half percent (1.5%).

BOARD ACTION:	
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**STEVE HILL
CEO/PRESIDENT**

PURPOSE AND BACKGROUND

After interviewing three large, local, commercial real estate firms, the LVCVA is seeking approval to enter into a sales listing agreement with CBRE, a Nevada commercial real estate broker, to assist with the strategy and potential sale of the LVCVA's strip-front acreage.

Any proposed sale will be subject to future Board of Director approval.

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
BOARD OF DIRECTORS' MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	MARCH 12, 2019	ITEM NO. 9
TO:	BOARD OF DIRECTORS	
FROM:	STEVE HILL CEO/PRESIDENT	
SUBJECT:	RFP #19-4570 LAS VEGAS CONVENTION CENTER DISTRICT CAMPUS WIDE PEOPLE MOVER RECOMMENDATION	

RECOMMENDATION

That the Board of Directors consider: 1) Awarding RFP #19-4570, *Las Vegas Convention Center District Campus Wide People Mover*, to The Boring Company; and 2) Authorizing the Chief Executive Officer (CEO)/President to negotiate a design, construction, and operations agreement with The Boring Company.

For possible action.

FISCAL IMPACT

There is no budgetary impact from this action. The estimated system cost is between \$35 million and \$55 million, depending on route, number of stations, and size of stations.

BOARD ACTION:	
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**STEVE HILL
CEO/PRESIDENT**

PURPOSE AND BACKGROUND

As stated by the CEO/President at the December 11, 2018, Regular Meeting of the Las Vegas Convention and Visitors Authority (LVCVA) Board of Directors, the LVCVA staff is bringing forward a recommendation of a company to design, construct, and operate a Campus Wide People Mover (Project). The process to reach the recommendation comes after a multi-step process to evaluate prospective companies for consideration. The three steps included: 1) Request for Information (RFI), 2) Request for Proposal (RFP), and 3) an Interview.

The LVCVA established an Evaluation Team to review and rank the submittals and interviews. The Evaluation Team included representatives from the LVCVA Board of Directors, the LVCVA staff, the director of design and construction of a resort corridor partner, and a third-party consultant with experience in automated people mover construction and

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operations. Additionally, the LVCVA retained a transportation systems expert to assist in the evaluation of the candidates, as a non-voting member of the Evaluation Team. Cordell Corporation, the LVCVA's Owner Representative, served as the administrator of the process.

Steps two and three, the RFP and Interview process, required a review by the Evaluation Team of the technical information provided by the respondents and the information presented during the interviews. The reviews allowed the Evaluation Team to formulate their recommendation on which respondent is the most responsive and most suitable to provide the design, construction, and operation of a Campus Wide People Mover for the Las Vegas Convention Center (LVCC).

The Evaluation Team has completed their analysis and is recommending The Boring Company for the Project. This agenda item would authorize the CEO/President and staff work with The Boring Company to develop specific design, construction, and operational plans, and negotiate all necessary agreements, subject to final approval by the Board of Directors. Final Board of Directors consideration is anticipated in May or June 2019.

SUMMARY OF PROCESS

Step One

On December 3, 2018, an RFI was publicly released by the LVCVA to solicit information from interested companies to provide design, construction, and operation for the Project. A total of nine (9) submittals were received from both US and internationally based companies.

Step Two

On January 18, 2019, the LVCVA publicly posted an RFP. The RFP required the respondents to respond to a series of key issues including, but not limited to:

1. The company's approach to the design, construction, and operation of a Campus Wide People Mover for the LVCC,
2. The reliability, maintainability, and availability of the company's proposed system,
3. The proposed system's impact on the LVCVA's land area and on-going operations of the LVCC,
4. The proposed system's ability to interface with other existing and possible future transportation systems in Las Vegas, and
5. An estimated budget for design, construction, and operation of the system.

A total of six (6) submittals to the RFP were received. The Evaluation Team reviewed the submittals and through a ranking of each, determined that two (2) respondents were to be invited to interview as finalists in the RFP process.

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Step Three

On March 1, 2019, the Evaluation Team interviewed the two finalists. Upon conclusion of the interviews, the Evaluation Team ranked each finalist on scale of 0 to 100.

The following are the results of the evaluation:

Ranking	Respondent	Score*
1	The Boring Company	529
2	Doppelmayr	450

* Total Maximum Score 600

Based upon a three-step process of reviewing qualifications of the three respondents, analyzing each, and assessing the formal presentations of each of the three proposed teams, the Evaluation Team recommends The Boring Company to design, construct, and operate the Campus Wide People Mover system.

SUMMARY OF THE BORING COMPANY (TBC) PROPOSAL

The TBC proposal details the approach to design, construction, operation, and maintenance of a Campus Wide People Mover (CWPM) with an innovative passenger transportation service through the LVCC campus.

TBC proposes to construct and operate LVCC Loop, an underground, high-capacity CWPM solution that will enable rapid, comfortable movement of people across the LVCC campus. Tesla Autonomous Electric Vehicles (AEVs) and/or larger high-occupancy AEVs will carry passengers on express routes to underground stations integrated into the campus. Stations will be located near exhibit hall entrances and transportation connections. Collectively, this system will provide service to up to 11,000 passengers per hour. This project leverages TBC's leadership in tunnel construction and AEV operation to provide an integrated, affordable, and reliable public transportation option for the world's premier event center. The system is further designed to accommodate future expansion to provide a direct connection between LVCC and other locations such as the Las Vegas Strip, Downtown Las Vegas, McCarran International Airport, and Las Vegas Stadium.

LVCC Loop will incorporate TBC's Loop service, which has been selected for several high-profile projects including the Chicago O'Hare Express System and the Los Angeles Dugout Loop to Dodger Stadium, which will collectively transport millions of passengers each year. TBC's standardization of tunnel construction, AEV operation, and other system components across projects has translated to increased reliability and reduced costs.

TBC's underground system offers reduced total costs, less disruption to pedestrian and vehicle traffic, and faster construction time than traditional ground or above-ground options.

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LVCC Loop provides an exceptional low-risk, value-oriented solution that achieves LVCVA's specified objectives.

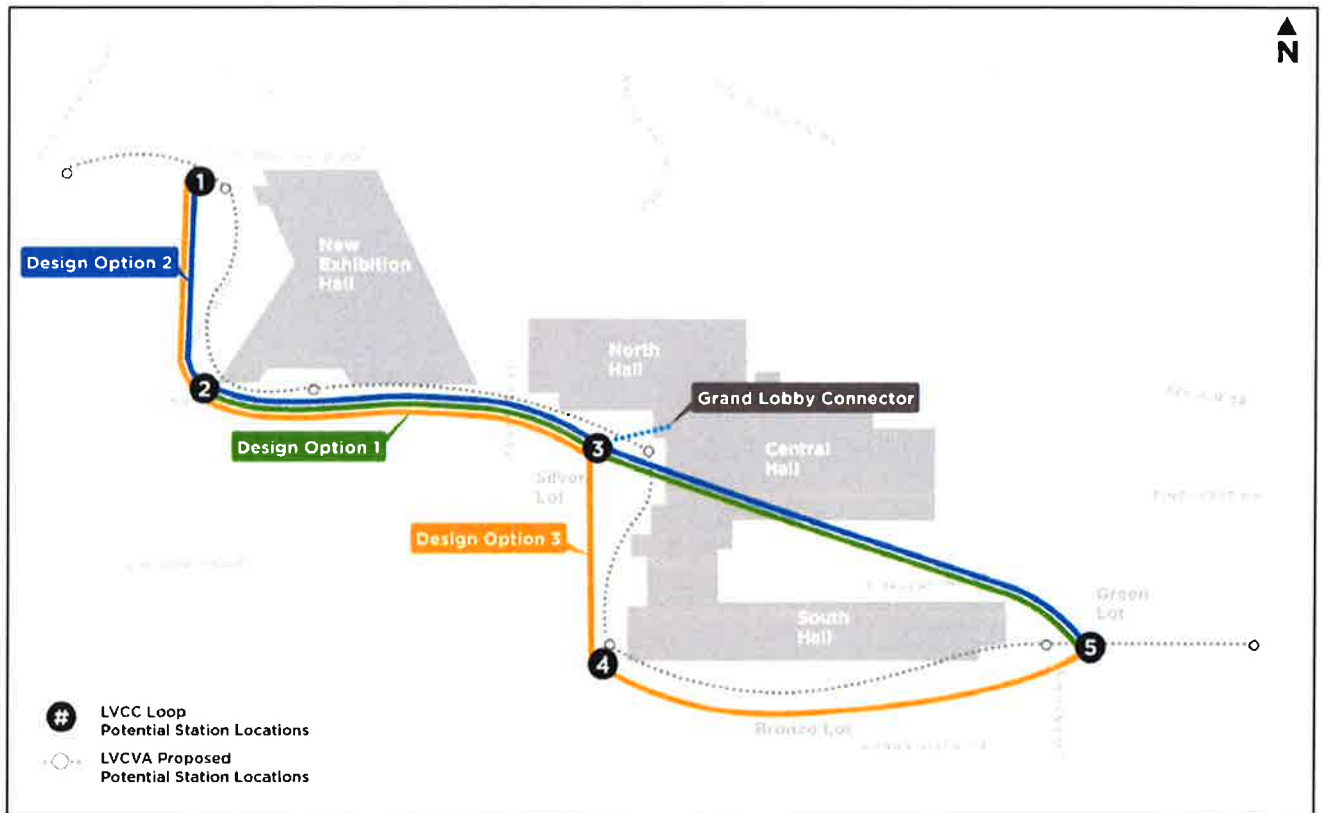
Project Criteria	Compliance	Description
<p>"Connectivity between key points on the campus including parking lots, exhibit halls and primary lobby spaces"</p>		<p>Station locations in close proximity to key points of interest. Stations will be placed beneath existing parking lots adjacent to exhibit hall entrances. Small VIP Stations can be placed inside existing buildings.</p> <p>Rapid transit. Passengers can travel on express routes between any two LVCC Loop stations in trips typically between 49 seconds and 2 minutes, 30 seconds.</p>
<p>"Minimal ground surface used by the operation of the CWPM – the surface parking areas are leased as outdoor exhibit space when not being used as parking for customers"</p>		<p>Minimal surface impact. As a subsurface transportation system, LVCC Loop does not permanently alter the surface design of the LVCC. There will be no extended road closures often necessary in the construction of overland transportation systems, and operation will not affect pedestrians or surface vehicles. Loop stations can be partially or entirely covered to return the surface to its former use after construction.</p>
<p>"Scalability to meet the peak customer demands of large trade shows and reduced capacity during smaller trade show events"</p>		<p>High capacity. LVCC Loop is designed to meet the full spectrum of ridership demands at the campus, including demands from future expansions, with a capacity of up to 11,000 passengers per hour (final capacity value based on whether Standard or High-Capacity Stations are implemented).</p> <p>Scalable fleet. Capacity is scaled by dynamically adjusting the number of AEVs in circulation. The number of operational AEVs is maximized to meet peak demand and reduced as demand decreases without increasing wait times.</p> <p>Multiple service vehicles. Standard 5-seat AEVs can be augmented with high-occupancy, 16-passenger AEVs to meet user demand.</p>

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Project Criteria	Compliance	Description
<p>"The CWPM must be available to operate 365 days of the year"</p>		<p>No vehicle maintenance effects. Because Loop utilizes a large quantity of smaller vehicles, operation and ridership is not meaningfully affected when one or even several vehicles require maintenance.</p> <p>Weatherproof. Rain, snow, wind, and surface temperatures do not adversely affect system operation or structural condition.</p>
<p>"Systems technology must provide operational reliability – the system will not have the frequency of use as occurring at an airport or major metropolitan subway system, but when it is being used for a major trade show, the operational performance must be reliable"</p>		<p>High-reliability vehicles. Loop uses Tesla vehicles with well documented, high-reliability values, predictable service schedules and remote diagnostic capabilities. Routine, preventive maintenance combined with early fault detection ensures minimal off-the-road time for Loop vehicles.</p> <p>Interchangeable fleet. A large supply of reserve vehicles is readily available for circulation into the system.</p> <p>Controlled environment. The Loop system removes many of the environmental conditions that most commonly cause failures in above-ground transportation systems (e.g., weather, temperature variations, potholes), providing increased overall system reliability.</p>
<p>"The LVCVA continues to look to the future which may include expanded facilities beyond the current endeavors, therefore expandability must be considered in the design, construction and operation of the CWPM"</p>		<p>System expansion potential. Loop, and the proposed LVCC alignments, have been designed to accommodate future expansion to destinations outside the LVCC campus, including to hotels along Las Vegas Boulevard and McCarran International Airport. TBC is strongly interested in the possibility of said expansion.</p> <p>Design flexibility. Intermediate, on-campus stations can be added at a future date without meaningfully affecting existing LVCC Loop operations.</p>
<p>"The construction of a CWPM must not disrupt the LVCVA's service to its trade show customers. Furthermore, the construction of the CWPM cannot encroach on the new expansion after it is opened in December of 2020"</p>		<p>No noise or vibration. There is no detectable noise or vibration at the surface during construction and operation.</p> <p>Limited surface presence. Almost all construction and operation occur underground. Loop occupies only a small amount of surface land, freeing up valuable space for other LVCVA uses.</p>

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The TBC proposal includes several options of alignment for the underground LVCC Loop as illustrated in the diagram below:



Key to the design of the system will be the final location of the stations for customer access to the LVCC Loop. Locations must facilitate ease of movement for the customer throughout the campus, without sacrificing event time for customers.

Customers will access stations by escalators from the sidewalks located at the ground surface.



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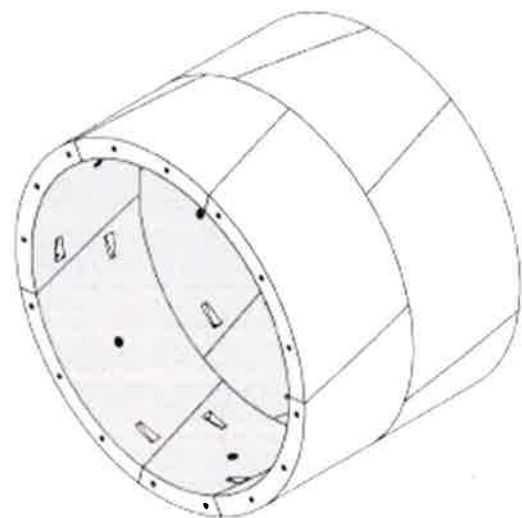
The primary component of the LVCC Loop will be concrete tunnels located approximately 30 feet below grade crossing the footprint of the campus.



The tunnels will be built to the standard TBC tunnel dimensions of a 12-foot inner diameter and a 13.5-foot outer diameter. The tunnels are constructed using precast concrete segments, manufactured in-house by TBC. During tunnel construction, six of the segments are configured to form one 5-foot-long tunnel "ring." For example, for a 1-mile long tunnel, TBC will install 1,056 (5,280 feet divided by 5) rings. The segments are reinforced with steel fibers, along with monofilament polypropylene for fire resistance and concrete longevity. Packing material or "packers" (to alleviate seismic loads) and gaskets (to mitigate water and gas intrusion) are adhered to the segments prior to installation.

While TBC's tunnel diameter and segment design are standardized, TBC's tunnel depth and alignments are flexible. The crown (top) and invert (bottom) of the tunnel will generally be no shallower than 30 feet and 44 feet below the land surface, respectively. At this depth, tunnels avoid nearly all utilities and ensures that tunnel operation remains imperceptible at the surface. The tunnel depth may increase in cases where underground infrastructure (e.g., utilities, foundations, etc.) exists deeper than usual.

As part of the ongoing design process, TBC will conduct thorough due diligence, including a geotechnical and environmental investigation and review of existing subsurface structures to customize tunnel design to the local environment as required.



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Moving customers through the tunnels will be Autonomous Electric Vehicles (AEVs) proposed by TBC. AEVs are hybrids between cars and automated people mover (APM) vehicles; they are "mechanically confined cars." Standard AEVs are modified Tesla Model X and 3 vehicles, carrying up to five passengers and providing privacy for passengers within a public transportation system. High-occupancy AEVs use a modified Tesla Model X chassis to transport 16 passengers with both sitting and standing room. AEVs drive on standard rubber tires with Tesla's Autopilot feature engaged. Further, the AEVs are confined mechanically to the tunnel walls with added alignment wheels. If there is an Autopilot issue, the alignment wheels maintain the vehicle on its prescribed path.

Tesla Model X AEV



Tesla High Occupancy AEV



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TBC's LVCC Loop is a high-speed underground public transportation system in which passengers are transported in AEVs at up to 150 miles per hour. Loop is often mistaken for a subway system, but there are many distinctions between the two. One key distinction is that Loop is an "express" public transportation system and more resembles an underground highway than a subway system. Through the use of a Main Artery Tunnel with side tunnels for AEV entry/exit, passengers travel directly to their final destination without stopping. As an example, if a train-line had 100 stops, the train would typically stop at each station, so the trip between Stop 1 and Stop 100 would be long. For Loop, passengers travel directly to their destination, anywhere between Stop 1 to Stop 100, without stopping at the intermediate stations.

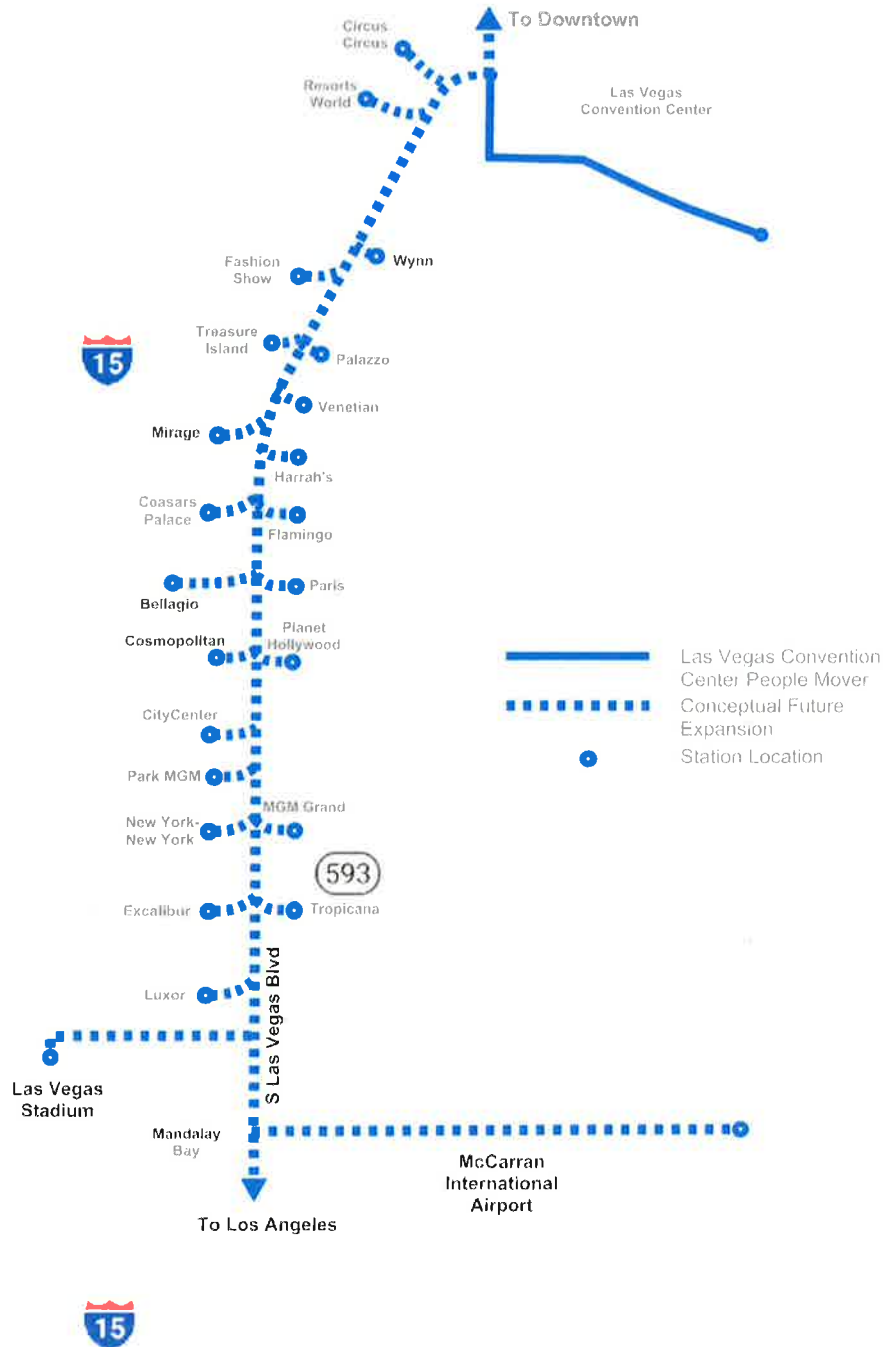
AEVs are also generally faster than conventional subway cars (up to 150 mph vs. up to 65 mph), and Loop's architecture of underground, small-footprint stations gets passengers physically closer to their final desired destinations more quickly, with nearly zero surface footprint.

TBC has proposed to tailor LVCC Loop to serve as a high-throughput CWPM. Within the LVCC campus, Loop vehicles will operate at speeds up to 50 mph due to the short distances between stations. Additionally, the LVCC Loop stations will generally be larger than typical Loop stations to facilitate high throughput between a small number of stations. If the system is extended to include additional destinations within Las Vegas, the interchangeable fleet of AEVs will increase to speeds of up to 150 mph outside of the LVCC campus.

Future expansions to augment LVCC Loop can include service extensions to McCarran International Airport, hotels on the Las Vegas Strip, Downtown Las Vegas, Las Vegas Stadium, and, in the long term, Los Angeles. Any future expansion would be designed with similar compatible construction infrastructure and AEVs, and would provide an express connection from the expansion site to LVCC Loop stations. Loop system extensions will operate at speeds of up to 150 mph. AEVs, which will be capable of moving between the LVCC Loop and Loop system extensions, will adjust speeds upon entering the LVCC Loop system to operate as a CWPM.

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Map of Potential Future Expansion



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Commitment to Inclusion

TBC is committed to the inclusion of minority-owned (MBE), women-owned (WBE), and veteran-owned (VBE) business enterprises located and operating in Clark County. TBC will demonstrate its commitment to inclusion through equal opportunity efforts; hiring locally; and, establishing a Workforce Advisory Board.

Equal Opportunity Efforts

TBC affirms that for any contract executed pursuant to this Proposal, MBE, WBE, and VBE firms will be afforded full and fair opportunity to work with TBC on this project. TBC will make the following specific efforts to ensure that MBEs, WBEs, and VBEs have an equal opportunity to compete for subcontracts:

- Prepare work scopes for each opportunity to ensure that the opportunity is consistently and fairly communicated to MBEs, WBEs, and VBEs; and,
- Provide sufficient bid solicitation time for preparation of proposals, quantities of specifications, and delivery schedules to facilitate participation.

Hiring Locally

TBC will hire locally to contribute to the positive economic impact to Las Vegas and Southern Nevada. TBC will host multiple job fairs with respect to construction work and operation, and maintenance employment. Additionally, TBC will use best efforts to participate in local job fairs relevant to either the construction or operation of LVCC Loop.

Workforce Advisory Board

TBC will establish a Workforce Advisory Board to provide community input and strategic guidance. The Workforce Advisory Board will be representative of the communities impacted by LVCC Loop, with membership likely drawn from:

- **Local community representatives:** TBC will partner with local community groups including those with expertise with regard to local MBEs, WBEs, and VBEs, to support the development of the local workforce.
- **Government officials:** TBC will engage with local government officials to understand the needs of community constituents.

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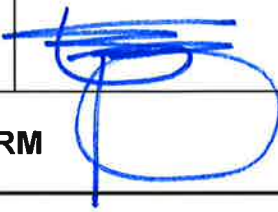
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- **Clark County School District:** TBC will seek ways to support local STEM education and innovation by speaking with key education stakeholders in Clark County. To-date, TBC has hosted over 100 educational events for schools from throughout the country and will continue to offer similar opportunities in Clark County.

- **Higher Education:** TBC has already established a relationship with the UNLV College of Engineering to support internship programs for engineering students. TBC intends to build upon this relationship, particularly with respect to promoting women and minorities in the engineering and STEM fields. TBC will also explore apprenticeship opportunities with UNLV and the College of Southern Nevada.

TBC intends to work with the LVCVA to identify additional methods of demonstrating its commitment to inclusion.

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
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MEETING DATE:	MARCH 12, 2019	ITEM NO. 10
TO:	BOARD OF DIRECTORS	
FROM:	ED FINGER CHIEF FINANCIAL OFFICER	
SUBJECT:	APPOINTMENT OF EXTERNAL AUDIT FIRM	

RECOMMENDATION

That the Board of Directors consider: 1) Reappointment of Piercy Bowler Taylor & Kern (PBTk) as the independent audit firm for the fiscal year ending June 30, 2019, at an estimated fee of \$49,500; 2) Reappointment of PBTk to conduct a separate examination of Las Vegas Convention Center District (LVCCD) activities as imposed by the Southern Nevada Tourism Improvements Act at an estimated fee of \$6,000 and; 3) Authorizing the Chief Financial Officer to execute the agreement.

For possible action.

FISCAL IMPACT

FY 2020: \$55,500 Expenditure

BOARD ACTION:	
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STEVE HILL
CEO/PRESIDENT

PURPOSE AND BACKGROUND

NRS 354.624 specifies that the Board of Directors must designate an audit firm no later than three (3) months before the close of the fiscal year for which the audit is to be performed. Senate Bill 1 of the 2016 Special Session, as amended by Assembly Bill 399 of the 2017 Nevada Legislative Session, also requires an annual third-party examination of receipt and use of funds for the LVCCD expansion and renovation.

On March 13, 2018, based on the Audit Committee's recommendation, the Board of Directors designated the firm of PBTk as the independent audit firm for a five-year period with annual reappointment. The services for the fiscal year 2019 audit will represent the second year of the five-year period.

Per the terms of section V of the Audit Committee Charter, we are providing PBTk's latest peer review.

P B T K

PIERCY BOWLER
TAYLOR & KERN

Certified Public Accountants
Business Advisors

March 1, 2019

Ed Finger, Chief Financial Officer
Las Vegas Convention and Visitors Authority
3150 Paradise Road
Las Vegas, Nevada 89109-9096

Dear Mr. Finger:

Thank you for the opportunity to submit this letter, which sets forth our understanding of the terms and objectives of our engagement to provide professional services to the Las Vegas Convention and Visitors Authority (the Authority). Details of scope and limitations of services to be provided, and certain responsibilities of management with respect thereto, are attached. These attachments are an integral part of this agreement.

The total all-inclusive maximum price includes all direct and indirect costs, including all out-of-pocket expenses. We will not seek reimbursement for any travel, per diem, photocopying, telephone bills or other related expenses of the audit, unless incurred at the specific request of the Authority. The all-inclusive maximum price also includes the cost of reviewing the CAFR and procedures necessary to report on compliance with Sections 56-60 of the *Southern Nevada Tourism Act of 2016* (SB1).

The total all-inclusive maximum price was determined using information provided to us by management, excludes any time or fees for additional services as may be necessary or requested, and is subject to change as a result of any significant change in the Authority's activities or other conditions affecting the engagement scope.

Subject to the provisions set forth above and in the attachments, the total all-inclusive maximum price for the requested services are as follows:

Audit of basic financial statements (as defined under Governmental Accounting Standards Board (GASB) Statement No. 34, <i>Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments</i>)	\$ 49,500
Separate audit of the use of the revenues described in Section 56 and the tax proceeds imposed by Section 57 and 58 of SB1	6,000

This letter, including the integral attachments thereto, constitutes the complete understanding between Piercy Bowler Taylor & Kern, Certified Public Accountants & Business Advisors, a Professional Corporation and the Authority relative to services to be rendered to the Authority per RFP 18-4504, *External Audit Services*, and supersedes all proposals and other communications, oral or written.

We are confident that we can meet or exceed the service expectations of the Authority's board of directors and senior management and look forward to enjoying a mutually satisfying professional

Ed Finger, Chief Financial Officer
Las Vegas Convention and Visitors Authority
March 1, 2019
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relationship for many years to come.

Please sign and return the enclosed confirmation copy of this letter authorizing us to proceed.

Very truly yours,

PIERCY BOWLER TAYLOR & KERN



Thomas M. Donohue, Engagement Principal

ACCEPTED BY: _____ **DATE:** _____
Ed Finger, Chief Financial Officer

ATTACHMENT A DETAILS OF SCOPE AND LIMITATIONS OF SERVICES

DEFINED TERMS USED HEREIN

The Firm or PBTk	Piercy Bowler Taylor and Kern, Certified Public Accountants & Business Advisors, a Professional Corporation
The Authority	The Las Vegas Convention and Visitors Authority
Financial statements	The Authority's basic financial statements and related disclosures
Those charged with governance or financial oversight	The Authority's audit committee, finance committee, board of directors, <i>etc.</i>
AICPA	American Institute of Certified Public Accountants
FASB	Financial Accounting Standards Board
ASC	Financial Accounting Standards Board, <i>Accounting Standards Codification</i>
CPA	Certified Public Accountant
Engagement documentation	The Firm's electronic or paper engagement work documentation
GASB	Governmental Accounting Standards Board
GASB 34	Governmental Accounting Standards Board Statement No. 34, <i>Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments</i> , as amended
NRS	State of Nevada Revised Statutes
MD&A	Management's Discussion and Analysis
CAFR	Comprehensive Annual Financial Report
GFOA	Government Finance Officers Association
OMB	United States Office of Management and Budget
Uniform Guidance	Title 2 U.S. Code of Federal Regulations Part 200, <i>Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards</i>
<i>Government Auditing Standards</i>	The latest version of <i>Government Auditing Standards</i> issued by the Comptroller General of the United States
SEC	United States Securities and Exchange Commission

ATTACHMENT A DETAILS OF SCOPE AND LIMITATIONS OF SERVICES

PCAOB	United States Public Company Accounting Oversight Board
SAS	AICPA Statements on Auditing Standards
Required supplementary information	Information that a designated accounting standard setter requires to accompany the financial statements and considers to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context.
Optional supplementary information	Information presented outside the financial statements, excluding required supplementary information, that is not considered necessary for the financial statements to be fairly presented in accordance with accounting principles generally accepted in the United States.
Other information	Financial and non-financial information (other than the financial statements and the auditor's report thereon) that is included in a document containing audited financial statements and the auditor's report thereon.

NATURE AND SCOPE OF AUDIT SERVICES TO BE PROVIDED

What we will audit. We will audit the financial statements (as defined by GASB 34) of the Authority as of June 30, 2019, and for the year then ended prepared in accordance with accounting principles generally accepted in the United States, which financial reporting framework management has evaluated and determined to be acceptable and appropriate.

Our audit will also include procedures related to required supplementary, optional supplementary or other information that will accompany the financial statements; however, we will not audit the MD&A or, if presented, the introductory and statistical sections that may accompany the financial statements and are required to earn the Certificate of Achievement for Excellence in Financial Reporting awarded by the GFOA, although we will apply certain limited procedures thereto.

Use of professional judgment. The nature of the services to be provided requires that we exercise professional judgment in connection with virtually every procedure applied and conclusion reached throughout the engagement, which judgment may vary from that of another professional in the same or similar circumstances.

Engagement acceptance and retention. It is understood and agreed that our acceptance of this engagement was contingent upon satisfactory results of certain "due diligence" investigative procedures. Such procedures may be updated periodically and evaluated with other information in connection with our decision to retain or discontinue the engagement, particularly in connection with any significant change in key management personnel or those charged with governance or financial oversight. These procedures may include, among other things, (1) inquiries with professionals whom the Authority and those associated with the Authority have had significant relationships, for example, its attorney(s), banker(s), and predecessor auditors/accountants, if any, primarily about matters reflecting upon the integrity of management or those charged with governance or

ATTACHMENT A DETAILS OF SCOPE AND LIMITATIONS OF SERVICES

financial oversight, and (2) the search of public records for other indications possibly reflecting upon the integrity and professional conduct of these individuals or groups of individuals. It is agreed that we shall be provided with any necessary authorization to enable such professionals as we may select to respond frankly to our inquiries in this regard, and the Social Security numbers and home (current and immediately preceding) addresses of such individuals and others as we deem necessary to facilitate such due diligence investigation. In addition, management agrees to notify us as soon as practical in the event of becoming aware of the impending resignation or other termination of the chief executive/operating and chief financial/accounting officer(s) enabling us to seek, at our discretion, a special representation letter from such individual(s) while still employed.

How the audit will be conducted. Our audit will be planned and conducted in accordance with professional standards and rules generally accepted in the United States, including *Government Auditing Standards*, as are applicable in the circumstances. *Government Auditing Standards* obligate the independent auditor to meet more stringent independence requirements and to perform additional tests of compliance with the provisions of laws, regulations, contracts and grant agreements, and other matters and to prepare additional related reports. Accordingly, our principal goal will be to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement (regardless of cause including, but not limited to, errors, fraudulent financial reporting, misappropriation of assets and violations of laws, rules or regulations) for the purpose of expressing our professional opinion that they are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States. However, we will perform all procedures necessary in our judgment to enable us to issue the other reports, as required by *Government Auditing Standards*.

In connection with financial statements prepared in accordance with GASB 34 and related applicable accounting standards and guidance established by GASB, auditors are required to assess materiality, plan the scope of our audit testing and issue reports on "opinion units." Opinion units in a government's financial statements contain certain combinations of financial data that are viewed as if they are separate financial statements. These include governmental activities, business-type activities, each major governmental and enterprise fund, the aggregate remaining fund information and the aggregate discretely presented component units. Since the determination of opinion units affects the scope of our audit, you agree, (1) to take all practical steps to avoid unnecessary disaggregation of data in the financial statements, resulting in the designation of more than the minimal required number of opinion units, or (2) to pay for additional audit time, as necessary, in excess of our fee estimates, at our standard hourly rates.

As required under applicable SAS, we will examine, on a test basis, evidence sufficient in our professional judgment to support the amounts and disclosures in the financial statements and to enable us to evaluate the overall financial statement presentation, including the completeness, accuracy, and clarity of related disclosures. In that regard, we will need to communicate with the Authority's attorney(s), who may bill the Authority for preparing a response to our inquiries.

We will obtain an understanding and perform a preliminary assessment of the design effectiveness of internal control over financial reporting and update it annually, for the purpose of helping to determine the nature, timing, and extent (scope) of audit procedures needed to express our professional opinions on the financial

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statements. We will not express an opinion or any other form of assurance on the operating effectiveness of the Authority's internal control over financial reporting unless provided for elsewhere in this letter or by a separate written letter of engagement.

The scope of our audit procedures will be based, in part, on our annual assessment of the risk that material misstatements might occur and not be detected and corrected, whether as a result of fraud or other illegal acts (including violations of any laws or regulations) or errors. A material misstatement is defined for this purpose as one that would cause the financial statements to be misstated by an amount that in our judgment would likely make a difference to the intended financial statement users, identified to us by management below, whether intentional or unintentional. Nevertheless, principally because of the inherent characteristics of fraud and other illegal acts, particularly when involving forgery and collusion, an audit can afford only reasonable, but not absolute, assurance of discovery of a material misstatement in the financial statements as a consequence of a fraud or other illegal act. We will not perform procedures designed to detect misstatements that are not material. However, if indications of possible fraud or other illegal acts (including violations of any laws or regulations) or errors come to our attention, we will report such matters to management and those charged with governance or financial oversight of the Authority.

If necessary or requested, we will provide routine advice and recommendations to management with respect to its financial reporting obligations and as to the preparation of the financial statements, but only to an extent limited, as necessary in our sole judgment, to comply with relevant independence rules and regulations. Our responsibility with respect to such financial statements; however, shall be limited solely to matters relating to the scope and results of our services as will be described in our report. Accordingly, despite any preparation advice or recommendations that may be provided by us, management is solely and fully responsible for the Authority's financial statements and the assertions made or implied therein.

Intended users of the financial statements. The Authority's financial statements will be intended for the following third-party users and/or purposes and no others unless we are subsequently notified in writing:

- ◆ For distribution to regulatory agencies.
- ◆ For distribution to bondholders and bond underwriters.

In the event we are notified in writing that the financial statements and our report thereon are to be provided to other users for other purposes, we reserve the right to apply additional procedures at our sole discretion, possibly subject to revised billing arrangements, before we authorize such additional distribution and use of our report.

However, we understand that, under applicable State law, the financial statements, our report(s) thereon and certain other communications from us may be available upon request to members of the general public and, in accordance with NRS 354.624, the use thereof is not limited.

Reporting. If, during the course of our engagement, we encounter circumstances that could preclude our issuance of an unmodified standard report, we will notify management and those charged with governance or

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financial oversight and attempt to resolve the matter satisfactorily prior to the issuance of the related report.

The required supplementary information presented with the financial statements is required by applicable standards. Although we will apply limited procedures to this information, we will not express an opinion or other form of assurance thereon.

The optional supplementary information presented with the financial statements will be presented for purposes of additional analysis and subjected to the procedures applied in our engagement relative to the financial statements. Therefore, we will express an opinion on the optional supplementary information in relation to the financial statements as a whole.

The other information presented with the financial statements will be presented for purposes of additional analysis. Although we will apply limited procedures to this information, we will not express an opinion or other form of assurance thereon.

As required by *Government Auditing Standards*, we will prepare a separate written report on compliance and on internal control over financial reporting based on our audit of the financial statements. Our report will contain, (1) results of our tests of compliance with certain provisions of laws, regulations, contracts, grants, and other matters with which we believe that noncompliance could have a direct and material effect on the determination of financial statement amounts, including, when applicable, NRS 354.624 Sec. 5 (a)(1) through (5) for the purpose specified in NRS 354.6241, and (2) the results of our consideration of internal control over the financial reporting including significant deficiencies (if any), and the presentation of any material weaknesses identified. However, our work will not be intended to enable us to and; therefore, we will not express an opinion or other form of assurance on the Authority's internal control over financial reporting.

If, as a result of our work, any matters come to our attention that, (1) in our judgment, represent significant deficiencies (including the most serious, called "material weaknesses") in internal control over financial reporting that we believe could adversely affect management's ability to record, process, and summarize financial data, and to produce reliable financial statements or to adequately safeguard its resources, or (2) constitute other reportable matters under professional standards such as, but not limited to, possible fraud or other illegal acts, we will communicate them to management and those charged with governance or financial oversight together with any other findings we believe warrant attention, and may offer related recommendations for improvement. If requested, we will be pleased to meet with management and/or those charged with governance or financial oversight, to discuss such matters. There can be no assurance that our services will discover all material weaknesses or other significant deficiencies in internal control over financial reporting.

All reports and other written communications issued by us relative to all services provided will be delivered and entrusted to an appropriate officer or management executive, who will be responsible for timely distribution to intended users or their representatives. We will not be responsible, ordinarily, for the distribution thereof to intended users.

Our written reports and other communications will be addressed to those charged with governance or financial

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oversight to whom we are obligated under professional standards to make certain required communications.

Our engagement to perform the professional services described herein shall not constitute our agreement to be associated with any documents reproduced, published or otherwise distributed by or on behalf of the Authority, electronically or in print media except as authorized by us in this letter or otherwise in writing. Any reports or other communications that we may issue in connection with these services may not be distributed or published in any document containing other material without the express written consent of our Firm, except as may be required by law or regulatory provision. It is our professional responsibility and policy to review any material containing financial information with which we are, or are likely to become, associated prior to approving its distribution. Accordingly, it is agreed that we shall be allowed the opportunity to review such material, for example, as may be included in a private or public offering document, on a website, in a newsletter or in an annual report, that is intended to contain our report or any reference to our Firm, or any accounting or other significant financial information with which we are, or are likely to become, associated, at least in their final draft or printers' proof stage, and preferably earlier stages, as well, and to make necessary revisions as we may reasonably require, prior to any distribution outside of management and those charged with governance or financial oversight. It is understood that any fee estimates provided herein do not include fees that would be incurred in connection with any services we deem necessary for us to perform in connection with and precedent to granting our authorization for any such distribution not expressly contemplated in the terms set forth herein.

Misstatements discovered in previously issued financial statements. If misstatements or omissions are discovered in previously issued financial statements, it shall be management's responsibility to make a timely assessment of the materiality of such matters, both quantitatively and qualitatively and, in consultation with securities counsel, if applicable, and those charged with governance or financial oversight, to determine whether it is necessary to restate any financial statements affected or attempt to notify users of such financial statements, including regulatory agencies, that the financial statements are no longer to be relied upon. In no event shall any public notification be issued by management or any representative thereof without our advance approval of the content. In the event of a restatement, our fees for any additional work that we, in our sole discretion, determine must be performed in connection therewith shall be based on our then standard billing rates, plus any out-of-pocket expenses incurred.

Management responsibilities and representations. Management responsibilities include responding fully and truthfully to all inquiries made by us and understanding that the nature of the service(s) provided by us requires that our service team exercise professional judgment in connection with virtually every aspect of and throughout the engagement, and understanding that the nature of services to be provided by our Firm's service team requires the exercise of professional judgment in connection with virtually every aspect thereof, and that such professional judgments might vary from those of another professional in the same or similar circumstances. In addition, other management responsibilities include, but are not limited to, those listed in Attachment B, which is an integral part of this agreement.

At the conclusion of our engagement, it is agreed that management will provide us with a letter of representation that will reconfirm representations about material matters that were (or should have been) made to us during the course of the engagement and will acknowledge, among other things, the foregoing responsibilities of

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management for, (1) the financial statements, (2) maintaining effective internal control by designing, adopting, and implementing sound policies and procedures and, when required, documenting, testing and assessing its internal control over financial reporting, and (3) either making all proposed adjustments or determining, based on management's materiality assessments, if any proposed adjustments will not be made. Any proposed adjustments waived at management's request will be communicated to those charged with governance or financial oversight. This letter of representation will also set forth management's understanding of the term "material" for purposes thereof.

It is also hereby agreed that the Authority shall release, indemnify, defend, and hold our Firm (and its shareholders, principals and other employees and their heirs, executors, personal representatives, successors, and assigns) harmless from any liability and costs resulting from knowing misrepresentations by management personnel made to us in connection with our services.

Because of a rapidly widening gap in the applicability (to either auditors or financial statement issuers) of certain professional standards, rules or regulations, dealing with accounting, internal control, auditing and auditors'/accountants' independence that depend significantly on the financial statement issuer's status as either privately-held vs. a current (or planned) SEC issuer (including, among other significant things, indemnification clauses and the nature and extent of non-audit services that may be provided by independent auditors), it is agreed that we will be notified as soon as practical should management begin to consider a change in such status, for example, through a planned registration of securities or other transaction that would cause the financial statements to be filed with the SEC, or consolidated with the financial statements of another entity that is an issuer, or a planned "going private" transaction. In connection with such a change in status, we shall not be responsible for any noncompliance with any applicable standards, rules or regulations, or other requirements in the event we are not informed in a timely manner of such consideration or intent.

Licensing and independence. We hereby represent that our Firm is duly licensed to perform this engagement, and, in our professional judgment, independent under all applicable rules, regulations and interpretations. In addition, we represent that we know of no relationships that a reasonably informed person might consider an impairment of our independence under such requirements with regard to this engagement.

SERVICES NOT SPECIFICALLY IDENTIFIED HEREIN

We will also be available to provide, on an as requested basis, other management consulting services, if permissible in our judgment under applicable independence requirements (see OTHER TERMS, Limitations on services to be provided, below), and in accordance with established professional standards and rules applicable to such services, for example, in connection with financial or business matters. However, except for the hourly billing rates listed below, neither this letter nor any fee estimates included herein are intended to cover any services not described herein. In the event that significant additional or alternative professional services are requested, possibly upon our recommendation, or are determined to be required, it is probable that a supplemental or revised letter of engagement will be required setting forth the nature and limitations of such additional or alternative services and the terms under which we will perform them.

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We will not accept responsibility for any management decisions or functions or perform any work that may be considered beyond routine advice or that may put us in a position of auditing our own work, for example, designing or implementing a new accounting system, or performing extensive valuation services, such as may be related to infrastructure assets. Accordingly, our services will not include, for example:

- ◆ Serving as a member of management or a governance body.
- ◆ Developing policies or making policy decisions affecting the direction of operations.
- ◆ Supervising employees.
- ◆ Authorizing transactions.
- ◆ Maintaining custody of the Authority's assets.

FEES, TIMING AND BILLING ARRANGEMENTS

Except as otherwise explained elsewhere herein, our fees for the services described herein will be based on our Firm's standard hourly billing rates, as summarized below, which, in turn, are based generally on the various experience levels of those assigned to perform the services. Our current standard hourly billing rates, which are subject to change without notice, are as follows:

◆ Principals	\$275 -450
◆ Managers	\$175 -235
◆ Senior Associates	\$135 -160
◆ Staff Associates	\$110 -125

We will provide appropriate personnel with a list of account and transaction analyses, documentation and other information well before our fieldwork begins, and supplement it as deemed necessary, to enable us to complete the services described herein efficiently. Management's failure to provide the requested account and transaction analyses, documentation and other information in time to meet any statutory or other deadline could result in monetary penalties or other adverse consequences for which we will not be responsible in addition to an adverse effect on our time and fees, as discussed below. Furthermore, sufficient time must be provided to allow us to complete our work, including the resolution of any open issues to our satisfaction, without undue pressure or hardship.

Any estimate of time and fees provided, whether or not presented herein, has been or will be made in reliance on information provided to us by management, excludes any time or fees for additional services as may be necessary or requested, and is or will be subject to change as a result of any significant change in business activities (such as a business acquisition or disposal, or other conditions increasing or decreasing the engagement scope) and the level of assistance expected from the Authority's personnel. Therefore, current and

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future years' fees may increase or decrease based on actual circumstances.

Possible circumstances that, if encountered, would likely result in increased time and fees include, but are not limited to, the following:

- ◆ Changes in the timing of the engagement at management's request.
- ◆ Changes in applicable accounting or other professional standards.
- ◆ Unexpected and significant changes in the Authority's operations, operating components, assets, liabilities or capital structure.
- ◆ Changes in accounting policies or practices or identification of significant new accounting issues (particularly when not identified and/or resolved by management).
- ◆ Misstatements discovered in financial statements of prior periods and any resultant restatements thereof.
- ◆ Management's failure to provide requested trial balances (adjusted as appropriate), analysis schedules, electronic data files and other information and documents timely and, if applicable, in acceptable format, mathematically correct, and in agreement with the general ledger or other documents.
- ◆ Previously unknown deficiencies in accounting records, an unexpected number of proposed adjustments, or other internal controls over financial reporting.
- ◆ Significant changes in key accounting personnel and/or their responsibilities or diminished availability or changes in the financial reporting process, including the information technology systems and related controls.
- ◆ An unexpected, unusually significant number of changes to draft financial statements.

As suggested above, when unexpected, unfavorable circumstances such as described above occur, there is a presumption that our fees will exceed our estimate, if any, although not always. We will advise management and those charged with governance or financial oversight, as appropriate, when these or other unforeseen circumstances occur. It is management's responsibility to assist us in minimizing our time associated with these or other unforeseen circumstances and, if requested, we will provide management with an estimate of the additional fees to be incurred. However, it is frequently not practical to make meaningful estimates of additional fees caused by inadequate or untimely assistance or as a result of the previously discussed circumstances, including the necessity for our personnel to prepare account and transaction analyses to meet our scheduling commitments or the Authority's deadlines.

Rest assured, we are committed to controlling the fees and costs that the Authority is charged for the services described herein and meeting our fee estimate, if any. However, the Authority must be equally committed to controlling the costs that we incur in providing these services, particularly when a fee estimate has been provided. When your staff has accurately prepared requested account and transaction analyses and assembled requested documentation and other information so that our procedures can commence and proceed as scheduled, we are efficient and our costs are consistent with our fee estimate, if any. When your staff is not ready and we have to work around critical account and transaction analyses, documentation and other information, start and

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stop work, or reschedule the timing of services, our costs increase exponentially. In addition to simply taking more time to complete your engagement, creating down time (or wait time), additional deadline pressures, and inefficiencies on your engagement and other client engagements, frequently we are also unable to rearrange the timing of the services we have agreed to provide to other clients. In other words, unexpected, unfavorable circumstances, including extreme deadline pressures, make us inefficient, disrupt our practice, and impair the quality of service we strive to provide to all our clients.

Except as otherwise provided for herein, fees and out-of-pocket expenses will be billed twice monthly as the work progresses, and our invoices will be payable upon presentation. An additional finance charge of 1% per month will be added in the event of payment later than 30 days after invoicing or otherwise due. Unless satisfactory alternative arrangements are made, it is understood that failure to pay our invoices timely could impair our independence, may result in discontinuance of our services pending a satisfactory resolution, and possibly prevent the timely completion of your engagement.

For all legally binding purposes, payments received by PBTK shall be applied to our most recent invoice first, regardless of which invoice(s) are identified by the payee, PBTK's receivable records or any other payment arrangements.

OTHER TERMS

Term of agreement. Subject to a new letter of engagement, it is agreed that this agreement may be considered for renewal annually for subsequent years, under substantially the same terms unless and until terminated by either party for any reason or amended in writing, for example, for changes in fee arrangements or other clarification or modification of terms. Nevertheless, our engagement will be considered complete each year following the rendering of all reports and communications agreed to on an annual basis. However, in the event of a significant change in management, or the composition of those charged with governance or financial oversight, continuation of these arrangements will be subject to the results of our normal investigatory client acceptance procedures and our approval of new management or other key personnel.

Limitations on services to be provided. It is acknowledged that management is primarily responsible for safeguarding the Authority's resources and for fair presentation of its financial statements and that the primary purpose of our services is to add credibility to the assertions of management embodied in those financial statements for the benefit of third party users thereof. Accordingly, it is agreed that our responsibility to detect misstatements in the Authority's financial statements, whether unintentional or the result of fraudulent misrepresentations or misappropriations, shall be limited to third party users of the financial statements, and shall not extend to the Authority, which hereby agrees to hold us harmless with respect to any claims for losses it might sustain as a result of any such misstatements.

In performing the foregoing and any other services, we will not perform or accept responsibility for any management functions or management decisions for the Authority, all of which shall be the sole responsibility of the Authority's management. Therefore, it is agreed that management shall be responsible to establish and maintain appropriate internal controls, to evaluate and accept responsibility for any implementation decisions

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and for assessing the adequacy of any accounting and non-attest services that we may be asked to perform and for the results thereof, and to designate an individual who possesses suitable skill, knowledge, and/or experience to oversee such services and will provide us with sufficient support for its assessment of the qualifications of such individual and advise us of this designation, in writing.

Conflicts of interest and other issues. In the unlikely event that a potential conflict of interest, significant client-imposed scope restriction, or other issue arises that, in our sole judgment, (1) affects our ability to provide services in accordance with applicable regulatory requirements, ethical, or other professional standards, or (2) causes us to doubt the credibility of management's representations, we may be required to suspend our services until a satisfactory resolution can be achieved, or we may have to terminate our services and resign from the engagement.

Confidentiality and access to and maintenance and retention of engagement documentation. Please be assured that consistent with our professional responsibility, we will keep confidential all client information obtained during the course of providing services, subject to the following provisions:

- ◆ It is understood and agreed that our engagement documentation may be required to be reviewed by others in connection with a legal or regulatory proceeding or by regulators or other professionals similarly bound by confidentiality requirements if selected for inspection in connection with our system of quality control or a professional practice monitoring program.
- ◆ It is understood and agreed that we shall have unrestricted, direct access to any attorney engaged by the Authority, who, likewise, shall be duly authorized to discuss any legal matters without other specific authorization and without regard to client confidentiality, subject to any applicable attorney-client and accountant-client privileges.
- ◆ It is understood and agreed that, from time to time, when and if deemed necessary in our sole judgment, we have your permission to consult with other CPAs outside of our Firm with whom we have relationships and who are bound by the same ethical restrictions applicable to all CPAs as to certain complex technical accounting and related matters. The costs of such consultations, generally at hourly rates similar to our own, will be included in our billings to the Authority, as out-of-pocket expenses.
- ◆ It is understood and agreed that, in connection with research and/or benchmarking purposes, we may at any time provide to a third-party service provider financial information about the Authority, without identifying the Authority, that otherwise would be considered confidential.
- ◆ During the course of our engagement, it may be necessary or desirable to transmit confidential information electronically by e-mail or other means to or from the Authority or other authorized individuals or entities assisting in the engagement. Such communications will be appropriately encrypted when required by law. However, e-mail travels over the public internet, which is not a secure means of communication; and therefore, despite any encryption or written notification to readers of the confidentiality of the contents of these communications, it is understood that such confidentiality may be compromised. Nevertheless, the Authority agrees to our use of e-mail or other electronic methods as appropriate in our judgment to transmit and receive confidential information to such persons or entities to whom we may otherwise be authorized to communicate in connection with our engagement. Furthermore, the Authority also agrees to retain any electronic communication received from us for no longer than a reasonable time as may be necessary to serve its intended purpose and to comply with any statutory record retention requirements and those of the Authority's own written policies.
- ◆ In the event we receive a duly issued subpoena or summons requesting that we produce documents or testify in regards to this

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engagement, unless we are advised that we are legally prohibited from doing so, we will notify management and those charged with governance or financial oversight prior to responding, thus enabling an attorney to initiate, during the allowed time for responding, any such legal action as the attorney deems appropriate to protect such information from discovery at the Authority's expense. Although an accountant-client privilege may exist for certain communications, it is agreed that (1) unless we are notified to the contrary at the time of execution of this letter of engagement, such privilege shall be waived by the Authority with respect to any subpoena or summons issued by any regulatory agency or other governmental entity, and (2) that we are not under any obligation to assert such privilege at our own expense to protect any such information from discovery. In the event access to our engagement documentation is otherwise requested (that is, without a subpoena or summons) by any regulatory agency or other governmental entity, we will not permit such access without the Authority's permission unless advised that we are legally required to do so.

- ◆ *Government Auditing Standards* impose certain "whistleblowing" responsibilities on auditors in connection with illegal acts. Accordingly, in the event that we encounter and report to management or those charged with governance or financial oversight an illegal act that, in our judgment, has a material effect on the Authority's financial statements, unless appropriate remedial action is taken by management or those charged with governance or financial oversight, you understand and agree that we may be required to report the matter directly to a regulatory or grantor agency and that, depending on its severity, we could be required to resign from the engagement.

Except as otherwise provided in this paragraph, all engagement documentation prepared or accumulated by us in support of our report(s) on the financial statements and, if applicable, the tax returns will remain our property at all times, and it is agreed that they will be retained by us for a limited time in accordance with all applicable professional, legal, and regulatory requirements and our normal record retention/destruction policies and practices, but no less than seven years following the completion or other termination of our services for each period (except for certain records relative to audit engagements subject to the standards of the PCAOB that are terminated without issuance of a report) after which they will no longer be available. It is understood and agreed that under our normal record retention/destruction policies and practices, such records may be stored off premises in a public facility, and may ultimately be destroyed by a third-party service provider, all subject to appropriate security measures. We are not responsible to maintain records on the Authority's behalf in support of the financial statements or tax returns and we will not be responsible to the Authority for loss or damage to our engagement documentation or the Authority's documents as a result of catastrophic events, physical deterioration, or as a result of the application of our own record retention/destruction policies and practices in accordance with all applicable laws and regulations. Original paper documents and other records provided to us by you in connection with our engagement shall remain the Authority's property and will be returned to appropriate management or other designated employees as soon as practical following completion of the engagement. It shall be the management's responsibility to retain and protect the Authority's records for possible future use, including potential examination by any government or other regulatory agencies and otherwise pursuant to required records and retention statutes and regulations. Legal or other professional counsel should be obtained by the Authority for guidance on any specific statutory or regulatory requirements that may apply or specific records and retention policies that may be mandated.

In the event our services are terminated for any reason, subject to our withholding of certain information that we, in our sole judgment, may regard as proprietary, we will make our engagement documentation available to, and respond to inquiries of, a successor, consistent with professional standards, but only, (1) with regard to completed services, (2) if we are duly authorized by management to do so, and (3) if all of the following other

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conditions have been met:

- ◆ All our invoices have been paid, and satisfactory arrangements have been made for payment for any time and costs to be incurred in that connection.
- ◆ The successor executes a letter of understanding as to the use of information provided that we determine to be appropriate.
- ◆ We have not withdrawn from the engagement as a result of matters involving possible fraud or other illegal acts by management, client-imposed scope restrictions or other significant matters reflecting adversely on our perceptions of management integrity.
- ◆ There are no pending or threatened claims or litigation matters or ongoing regulatory investigations against our Firm with regard to any services provided or contracted for.

In the event our services are terminated prior to their completion for any reason, or if we decide in our sole discretion to withdraw from the engagement as a result of nonpayment (or slow payment) of fees or matters involving possible fraud or other illegal acts by management, client-imposed scope restrictions, threatened claims or litigation, or other significant matters reflecting adversely on our perceptions of management integrity, the Authority shall be liable for fees and expenses that are incurred during the succeeding 45 days following termination in the processes of file review and assembly in preparation for storage and retention pursuant to applicable professional standards and regulatory or statutory requirements and any applicable interest charges incurred during that period and thereafter.

Peer Review. As required by *Government Auditing Standards*, a copy of our Firm's latest peer review report is available at www.pbt.com or upon request from the engagement principal.

ATTACHMENT B MANAGEMENT RESPONSIBILITIES

Management responsibilities. Management responsibilities include responding fully and truthfully to all inquiries made by us and understanding that the nature of the service(s) provided by us requires that our service team exercise professional judgment in connection with virtually every aspect of and throughout the engagement, and understanding that the nature of services to be provided by our Firm's service team requires the exercise of professional judgment in connection with virtually every aspect thereof, and that such professional judgments might vary from those of another professional in the same or similar circumstances. In addition, other management responsibilities include, but are not limited to, the following:

Transactions, records, estimates, adjustments and financial reporting:

- ◆ Authorizing, initiating, processing, and reporting transactions only in connection with the legitimate business purposes and best interests of the Authority, including, but not limited to, all related party and other transactions outside the normal course of business, if any.
- ◆ Ensuring that such transactions comply with all applicable laws, regulations, and contractual agreements.
- ◆ Assessing materiality of all matters relative to financial reporting including, but not limited to, proposed adjustments applicable to the current or prior period financial statements (including disclosures), for purposes of determining which proposed adjustments, if any, may be waived, subject to our consideration, acceptance and approval.
- ◆ Ensuring that all material transactions (including significant estimates) have been recorded in the financial records underlying the financial statements including, but not limited to, related party transactions, sales or purchases of goods or services, loans, transfers, leasing arrangements or guarantees and related amounts receivable or payable.
- ◆ Ensuring that all assets and liabilities recorded in the financial statements at fair value are appropriately valued and reported, based upon appropriate methods and assumptions, and that all reasonable, appropriate and practical steps necessary to objectively estimate the fair value of such assets and liabilities including those that do not have readily determinable market values are taken and appropriately documented.
- ◆ Understanding that the service(s) provided by us will not include preparing, or accepting any responsibility to prepare or assist in the preparation of, any fair value estimates to be contained in the financial statements.
- ◆ Ensuring the fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States, which financial reporting framework management has evaluated and determined to be acceptable and appropriate.
- ◆ Identifying, and disclosing to us, all affiliated entities and other related parties and transactions therewith including related amounts receivable or payable and ensuring that such transactions and balances are appropriately reported and disclosed in the financial statements in accordance with accounting principles generally accepted in the United States.
- ◆ Understanding that our services will not include performing an evaluation of the financial stability or qualifications of depository banks, other financial institutions or other service organizations including, but not limited to, computer service bureaus, investment advisors, brokers and agents.
- ◆ Understanding that we will neither determine nor opine as to solvency or insolvency for bankruptcy or other purposes since such would be a legal determination that may be made only by a court.

ATTACHMENT B MANAGEMENT RESPONSIBILITIES

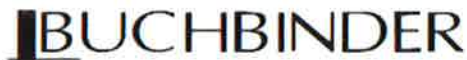
- ◆ Identifying, and disclosing to us, all matters that are material and relevant to the ability to continue as a going concern, and management's plans to address such matters and understanding that we will, when applicable, make reference in our report(s) as to uncertainty about the ability to continue as a going concern.
- ◆ Evaluating events or transactions that have occurred subsequent to the end of the most recent financial statement period to be presented, but before the financial statements are issued or available for issuance (subsequent events) for possible recognition and/or disclosure in accordance with accounting principles generally accepted in the United States.
- ◆ Evaluating, reviewing, and approving all non-attest services performed by us including, but not limited to, any financial statement preparation assistance, analysis, and/or adjustments proposed by us and for designating appropriate management personnel to oversee such services and for ensuring that the designated person possesses suitable skills, knowledge, and/or experience to do so.
- ◆ Ensuring compliance with all restrictions on resources, including donor restrictions, and all aspects of contractual and grant agreements that could have a material effect on the financial statements.
- ◆ Ensuring appropriate classification of contract and grant revenues as either contributions or exchange transactions in accordance with the provisions of applicable standards and for ensuring that all such revenues are appropriately reported.
- ◆ Compliance with all applicable laws and regulations in adopting and amending the budget, and that the budget information presented in the financial statements includes all approved amendments.
- ◆ Identifying, and disclosing to us, component units or joint ventures that require inclusion and/or disclosure in the financial statements.
- ◆ Properly classifying revenues in the statement of activities and reporting of all inter-fund, internal and intra-entity activities and balances in accordance with GASB 34.
- ◆ Identifying, and disclosing to us, all funds that meet the quantitative criteria in GASB 34 for presentation as a major fund and ensuring that all qualifying funds are reported as such. In addition, ensuring that any fund presented as a major fund that does not meet the quantitative criteria has qualitative significance to users of the financial statements.

Internal control over financial reporting and fraud:

- ◆ Designing, implementing, establishing and maintaining effective internal control over financial reporting that provides reasonable assurance that, (1) the financial statements are fairly presented in conformity with accounting principles generally accepted in the United States, (2) resources are adequately safeguarded, (3) there is compliance with all applicable laws, regulations and contractual requirements, and (4) fraudulent and other illegal acts are detected and prevented, including those involving fraudulent financial reporting or misappropriation of assets possibly leading to financial statement misstatements.
- ◆ Evaluating the qualifications of all service organizations employed including, but not limited to, computer service bureaus, financial institutions, investment advisors, brokers and agents engaged, particularly as to their integrity and ability to perform the services requested in accordance with management's authorization(s), and ensuring that there is no use of, or reliance on, any services that we perform in making these evaluations.
- ◆ Identifying, and disclosing to us, any fraud that is either material, probably material or that, although not material, involves management or other employees who have a significant role in internal control over financial reporting.

ATTACHMENT B MANAGEMENT RESPONSIBILITIES

- ◆ Identifying, and disclosing to us, any communication from or actions by law enforcement or regulatory agencies concerning possible, alleged or suspected fraud, deficiencies in financial reporting practices or other noncompliance with laws, regulations or contractual requirements or any other illegal acts.
- ◆ Assessing the expected benefits and the related costs of all control procedures, including any additional or alternative procedures recommended by us.
- ◆ Understanding that a *deficiency* in internal control over financial reporting exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented or detected. A *significant deficiency* is a deficiency, or combination of deficiencies, that is less severe than a material weakness yet important enough to merit attention by those charged with governance.
- ◆ Identifying, and disclosing to us, all known deficiencies in the design or operation of internal control over financial reporting, including disclosure controls, that were identified as part of management's assessment or otherwise, including, specifically, identifying all such deficiencies that are material weaknesses and other significant deficiencies, if any.



Demetrius LLC
A Division of Buchbinder Tunick & Company LLP

System Review Report

To the Shareholders
Piercy Bowler Taylor & Kern
and the NPRC

We have reviewed the system of quality control for the accounting and auditing practice of Piercy Bowler Taylor & Kern (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended December 31, 2015. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Audit Standards* and audits of employee benefit plans.

In our opinion the system of quality control for the accounting and auditing practice of Piercy Bowler Taylor & Kern applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended December 31, 2015 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Piercy Bowler Taylor & Kern has received a peer review rating of *pass*.

Buchbinder Tunick & Company LLP

Buchbinder Tunick & Company LLP

Wayne, New Jersey
June 16, 2016

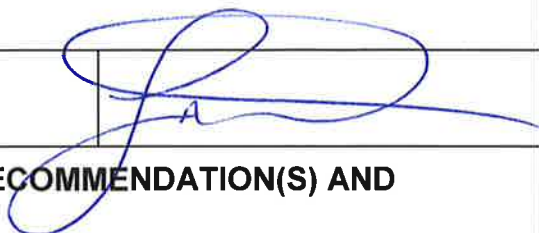
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New York, New York 10119
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**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
BOARD OF DIRECTORS' MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	MARCH 12, 2019	ITEM NO. 11
TO:	BOARD OF DIRECTORS	
FROM:	LUKE PUSCHNIG LEGAL COUNSEL	
SUBJECT:	LEGAL COUNSEL'S REPORT AND RECOMMENDATION(S) AND CONTRACT REPORT	

RECOMMENDATION

Legal Counsel will present a report and recommendation(s) regarding Legal Counsel actions, litigation, arbitration, threatened litigation, administrative hearings and other legal matters. In addition, Legal Counsel will present purchasing and other report(s) required by Nevada Revised Statutes (NRS) and/or Board policy.

This is an information item and does not require Board action.

FISCAL IMPACT

TBD

BOARD ACTION:	
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**STEVE HILL
CEO/PRESIDENT**

PURPOSE AND BACKGROUND

Legal Counsel will present a report regarding Legal Counsel action, litigation, arbitration, threatened litigation, administrative hearings and other legal matters. In addition, attached are purchasing report(s), if any, required by NRS and/or Board policy.

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
REPORT FOR THE PERIOD ENDED – FEBRUARY 15, 2019**

AMENDMENTS TO CONTRACTS AND AGREEMENTS RELATED TO THE LAS VEGAS CONVENTION CENTER DISTRICT (LVCCD):

This exhibit provides a list of individual project contracts and amendment approvals of less than \$1M each made by the LVCVA staff based upon authority granted to the CEO during the April 9, 2018 LVCVA Board meeting for the LVCCD project. Approvals greater than \$1M will be approved by the LVCVA Board.

Vendor	LVCVA Contract No.	Description	Amount	Date Approved
Multivista	4565	Photographic Construction Progression	\$325,000	December 19, 2018
TVS	4483	Smoke Control Peer Review- Clark County Requirement	\$32,395	January 17, 2019
Nova	4533	Discretionary Allowance Allocation- Accrued monthly overtime- December	\$49,071	January 17, 2019
CTS	4536	Discretionary Allowance Allocation- Accrued monthly overtime- October	\$5,634	January 25, 2019
TVS	4483	Accelerated Structural Review	\$209,000	January 30, 2019
Terracon	4516	Amendment No 6- Asbestos Monitoring/Reporting Kishner/Siegel Demolition	\$36,322	January 31, 2019


AMENDMENTS TO CONTRACTS AND AGREEMENTS:

In compliance with Board Policy 6.03 Article VI Procurement of Goods and Services, we are providing the following list of contract amendment(s) with a change to the monetary amount, and/or materially affects either party's rights, for the period January 16, 2019 through February 15, 2019. The original contract(s) were previously approved in accordance with LVCVA policy; however, the monthly report is required to be delivered to the governing body per board policy.

Amendment Date	Contractor/Supplier	Description/Justification	Original Amount	Amendment Amount	Revised Amount
NONE TO REPORT					

*****END OF REPORT*****

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
BOARD OF DIRECTORS' MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	MARCH 12, 2019	ITEM NO. 12
TO:	BOARD OF DIRECTORS	
FROM:	STEVE HILL CEO/PRESIDENT	
SUBJECT:	LAS VEGAS CONVENTION CENTER DISTRICT COMMITTEE REPORT	

RECOMMENDATION

The Las Vegas Convention Center District (LVCCD) Committee met on February 26, 2019, to discuss items A-C. The Committee Chair will present a report and give the Committee's recommendation(s), if any, to the Board of Directors.

No action required on items A-C.

Item A. Las Vegas Convention Center District Expansion and Renovation Project – Phase Two
 Item B. Las Vegas Convention Center District Expansion and Renovation Project – Phase Three
 Item C. Las Vegas Convention Center District Phase Three Renovation Project Architect of Record Services

FISCAL IMPACT

None

BOARD ACTION:	
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 STEVE HILL
 CEO/PRESIDENT

PURPOSE AND BACKGROUND

The LVCCD Committee met on February 26, 2019, to discuss items A-C. The Committee Chair will present a report and give the Committee's recommendation(s), if any, to the Board of Directors.

Item A. Las Vegas Convention Center District Expansion and Renovation Project – Phase Two

LVCVA staff will present an update on the Las Vegas Convention Center District Phase Two Expansion project.

This is an information item and does not require Committee action.

Las Vegas Convention and Visitors Authority Board of Directors' Meeting
Agenda Documentation
Meeting Date: March 12, 2019
Subject: Las Vegas Convention Center District Committee Report

Item B. Las Vegas Convention Center District Expansion and Renovation Project – Phase Three

LVCVA staff will present an update on the Las Vegas Convention Center District Phase Three Renovation project.


This is an information item and does not require Committee action.

Item C. Las Vegas Convention Center District Phase Three Renovation Project Architect of Record Services

LVCVA staff will present an update on the evaluation and selection process for the Architect of Record for the Las Vegas Convention Center (LVCC) District Phase Three Renovation project.

This is an information item and does not require Committee action.

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
LAS VEGAS CONVENTION CENTER DISTRICT COMMITTEE MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	FEBRUARY 26, 2019	ITEM A
TO:	LAS VEGAS CONVENTION CENTER DISTRICT COMMITTEE	
FROM:	TERRY JICINSKY SENIOR VICE PRESIDENT OF OPERATIONS	
SUBJECT:	LAS VEGAS CONVENTION CENTER DISTRICT EXPANSION AND RENOVATION PROJECT – PHASE TWO	

RECOMMENDATION

Las Vegas Convention and Visitors Authority (LVCVA) staff will present an update on the Las Vegas Convention Center District Phase Two Expansion project.

This is an information item and does not require Committee action.

FISCAL IMPACT

None

COMMITTEE ACTION:	PRESENTED
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STEVE HILL
CEO/PRESIDENT

PURPOSE AND BACKGROUND

A presentation will be made to update the Committee on the progress of the design and construction of the Phase Two Expansion project.

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
 LAS VEGAS CONVENTION CENTER DISTRICT COMMITTEE MEETING
 AGENDA DOCUMENTATION**

MEETING DATE:	FEBRUARY 26, 2019	ITEM B
TO:	LAS VEGAS CONVENTION CENTER DISTRICT COMMITTEE	
FROM:	TERRY JICINSKY SENIOR VICE PRESIDENT OF OPERATIONS	
SUBJECT:	LAS VEGAS CONVENTION CENTER DISTRICT EXPANSION AND RENOVATION PROJECT – PHASE THREE	

RECOMMENDATION

Las Vegas Convention and Visitors Authority (LVCVA) staff will present an update on the Las Vegas Convention Center District Phase Three Renovation project.

This is an information item and does not require Committee action.

FISCAL IMPACT

None


COMMITTEE ACTION:	PRESENTED
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 STEVE HILL
 CEO/PRESIDENT

PURPOSE AND BACKGROUND

A presentation will be made to update the Committee on the progress of the scope, schedule, and budget of the Phase Three Renovation project.

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
LAS VEGAS CONVENTION CENTER DISTRICT COMMITTEE MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	FEBRUARY 26, 2019	ITEM C
TO:	LAS VEGAS CONVENTION CENTER DISTRICT COMMITTEE	
FROM:	TERRY JICINSKY SENIOR VICE PRESIDENT OF OPERATIONS	
SUBJECT:	LAS VEGAS CONVENTION CENTER DISTRICT PHASE THREE RENOVATION PROJECT ARCHITECT OF RECORD SERVICES	

RECOMMENDATION

Las Vegas Convention and Visitors Authority (LVCVA) staff will present an update on the evaluation and selection process for the Architect of Record for the Las Vegas Convention Center (LVCC) District Phase Three Renovation project.

This is an information item and does not require Committee action.

FISCAL IMPACT

None

COMMITTEE ACTION:	PRESENTED
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**STEVE HILL
CEO/PRESIDENT**

PURPOSE AND BACKGROUND

At the December 12, 2018, LVCVA Board of Directors meeting, TVS Design was approved as the Design Consultant for the LVCC District Phase Three Renovation project. At that time, LVCVA staff identified a process through which an Architect of Record would be identified and recommended to the Board of Directors for consideration to provide professional architectural and engineering services in support of the Design Consultant for the development of the design and construction documents for the Phase Three Renovation project.

Las Vegas Convention and Visitors Authority
Las Vegas Convention Center District Committee Meeting
Agenda Documentation
Meeting Date: February 26, 2019
Subject: Las Vegas Convention Center District Phase Three Renovation Project
Architect of Record Services

Subsequent to the approval of TVS Design as the Design Consultant, the LVCVA issued a public **Request for Qualifications** from interested firms to become the Architect of Record for the Phase Three Renovation project. Three submittals were received from the following entities (in alphabetical order):


1. Fentress Architects / EV&A
2. KGA Architecture
3. Klai Juba Wald / Design Las Vegas

Upon review of the qualifications submitted by the three firms/teams, the LVCVA's Evaluation Team (the Evaluation Team included representatives from the Oversight Panel, the LVCCD Committee, the LVCVA staff, and third-party construction experience) determined that all three firms met the required qualifications outlined in the Request for Qualifications. As a result, all three firms were subsequently asked to respond to the LVCVA's **Request for Proposal** for further consideration of each firm's ability to understand and address the key issues of renovating the Las Vegas Convention Center and deliver the professional services necessary for a successful project.

The LVCVA's Evaluation Team reviewed each of the proposals submitted, and determined it necessary to hold formal interviews of each firm to further assist the Evaluation Team in identifying the most qualified and responsive firm/team for consideration as the Architect of Record for the Phase Three Renovation project.

Staff anticipates the LVCVA Evaluation Team's recommendation will be presented at the March 12, 2019, Regular Meeting of the Board of Directors, at which time a request will be made to authorize the Chief Executive Officer (CEO)/President to enter into negotiations with the most qualified and responsive firm/team as recommended by the LVCVA's Evaluation Team as the Architect of Record for the LVCC District Phase Three Renovation project. Upon successful conclusion of the negotiations, the professional services agreement for the Architect of Record will be submitted by staff for approval by the LVCVA Board of Directors.

**LAS VEGAS CONVENTION AND VISITORS AUTHORITY
BOARD OF DIRECTORS' MEETING
AGENDA DOCUMENTATION**

MEETING DATE:	MARCH 12, 2019	ITEM NO. 13
TO:	BOARD OF DIRECTORS	
FROM:	TERRY JICINSKY SENIOR VICE PRESIDENT OF OPERATIONS	
SUBJECT:	LAS VEGAS CONVENTION CENTER DISTRICT PHASE THREE RENOVATION - ARCHITECT OF RECORD RECOMMENDATION	

RECOMMENDATION

That the Board of Directors consider: 1) Approving the recommendation of Klai Juba Wald / Design Las Vegas to provide professional services as the Architect of Record (AOR) for the Las Vegas Convention Center District (LVCCD) Phase Three Renovation Project as presented; and 2) Authorizing the Chief Executive Officer (CEO)/President, or his designee, to enter into negotiations of the professional services agreement with Klai Juba Wald / Design Las Vegas.

For possible action.

FISCAL IMPACT

In accordance with Nevada Administrative Code Chapter 623, Article 623.800, the prospective Architect of Record may not submit professional fees or compensation rates until after the Architect of Record has been selected based upon their qualifications and their demonstrated competence to perform the services solicited. The negotiated contract for professional services agreement, including scope, schedule, and fees, will be brought back to the Board of Directors at a future meeting for final approval.

BOARD ACTION:	
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**STEVE HILL
CEO/PRESIDENT**

PURPOSE AND BACKGROUND

Subsequent to the December 11, 2018, approval by the LVCVA Board of Directors of TVS Design as the design consultant for the LVCCD Phase Three Renovation Project (Project), the LVCVA established a multi-step process to evaluate prospective architects for consideration as the Architect of Record. The three steps included: 1) Request for Qualifications (RFQ), 2) Request for Proposal (RFP), and 3) an Interview.

Las Vegas Convention and Visitors Authority Board of Directors' Meeting
Agenda Documentation

Meeting Date: March 12, 2019

Subject: LVCCD Phase Three Renovation - Architect of Record Recommendation

The LVCVA established an Evaluation Team to review and rank the submittals and interview. The Evaluation Team included representatives from the Oversight Panel for Convention Facilities in Clark County, the LVCCD Committee, LVCVA staff, and a third-party consultant with construction experience.

Each step required a review by the Evaluation Team to assess the technical information provided by the respondents. These reviews allowed the Evaluation Team to formulate their recommendation on which respondent is the most responsive and most suitable to provide the professional services to the LVCVA as the AOR for the Project.

The Evaluation Team has completed their review and analysis for the final recommendation to the LVCVA Board of Directors for selection of the design team.

SUMMARY OF PROCESS

Step One

On December 19, 2018, an RFQ was publicly released by the LVCVA to solicit information from interested architects to provide AOR services for the Project. The RFQ established the qualifications required for respondents to move to the next step of evaluation. A total of three (3) responses to the solicitation were received.

The Evaluation Team determined that all three respondents were qualified to advance to the next step - the RFP.

Step Two

On January 19, 2019, the LVCVA released an RFP to the three qualified respondents as determined by the Evaluation Team. The RFP required the respondents to respond to a series of questions including how they would apply their experience in providing AOR services on similar renovation projects to the renovation of the convention center.

Upon receiving the responses from the three qualified firms/team, the Evaluation Team reviewed the submittals and through a ranking of each, determined that all three respondents were to be invited to interview as finalists in the RFP process.

Step Three

On February 22, 2019, the Evaluation Team interviewed all three finalists. Upon conclusion of the interviews, the Evaluation Team ranked each finalist on a scale of 0 to 100.

Las Vegas Convention and Visitors Authority Board of Directors' Meeting
Agenda Documentation

Meeting Date: March 12, 2019

Subject: LVCCD Phase Three Renovation - Architect of Record Recommendation

The following are the results of the evaluation:

Ranking	Respondent	Score*
1	Klai Juba Wald / Design Las Vegas	529
2	Fentress Architects / EV&A	473
3	KGA Architects	459

* Total Maximum Score 600

Based upon a three-step process of reviewing qualifications of the three respondents, analyzing each, and assessing the formal presentations of each of the three proposed teams, the Evaluation Team recommends Klai Juba Wald / Design Las Vegas to the LVCVA Board of Directors for consideration to provide professional services as the Architect of Record for the LVCCD Phase Three Renovation Project.

As required by the Nevada Administrative Code Chapter 623, Article 623.800, if the recommendation is approved, staff will begin the negotiations for the professional services agreement for the Architect of Record including scope, schedule, and fee. Upon conclusion of the negotiations, the professional services agreement will be presented to the LVCVA Board of Directors for approval at a subsequent meeting.

Meeting Schedule



If you would like to receive the agendas for the board of directors meetings, please contact Silvia Perez, Executive Assistant to the Board, at: 702-892-2802; fax 702-892-7515; or sperez@lvcva.com.

January

S	M	T	W	T	F	S
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REGULAR MEETINGS

- January 8 (@ City Hall)
- February 12
- March 12
- April 9
- May 14
- June 11
- July 9
- August 13
- September 10
- October 8
- November 12
- December 10

COMMITTEE MEETINGS

- LVCCD Committee Meeting – February 26
- Public Hearing on the Budget – May 22

- Regular meetings of the Las Vegas Convention and Visitors Authority (LVCVA) board of directors are scheduled for the second Tuesday of each month at 9 a.m., or at the call of the chair.
- All board of directors meetings of the LVCVA are open to the general public.
- Committee meetings may be rescheduled or cancelled. Committee meeting dates and/or locations are held at the call of the chair.
- Per NRS 354.596(4): The public hearing on the tentative budget must be held by the governing body not sooner than the third Monday in May and not later than the last day in May.
- Agendas and approved minutes of the board of directors meetings are posted on the LVCVA website at: www.lvcva.com/agenda
- Most meetings are held at the Las Vegas Convention Center in the board room at 3150 Paradise Road, Las Vegas, Nevada 89109. Locations of meetings are subject to change.



COMMITTEES OF THE LVCVA BOARD OF DIRECTORS

AUDIT COMMITTEE

Mr. Bill Noonan, *Chair*

Mr. Gregory Lee, *Vice Chair*

Mayor Pro Tem Peggy Leavitt

Councilman George Rapson

Ms. Mary Beth Sewald

Commissioner Lawrence Weekly

COMPENSATION COMMITTEE

Ms. Mary Beth Sewald, *Vice Chair*

Mr. Chuck Bowling

Councilwoman Michele Fiore

Mr. Tom Jenkin

Mr. Bill Noonan

Ms. Marilyn Spiegel

Commissioner Lawrence Weekly

POLICY COMMITTEE

Mayor Pro Tem Peggy Leavitt, *Chair*

Councilman George Rapson, *Vice Chair*

Mr. Chuck Bowling

Mayor Carolyn Goodman

Mr. Gregory Lee

Mr. Bill Noonan

LAS VEGAS CONVENTION CENTER DISTRICT COMMITTEE

Mr. Chuck Bowling, *Chair*

Commissioner Larry Brown, *Vice Chair*

Mayor Carolyn Goodman

Mayor Pro Tem Pamela Goynes-Brown

Mr. Tom Jenkin

Councilman John Marz

MARKETING COMMITTEE

Councilman John Marz, *Chair*

Mr. Gregory Lee, *Vice Chair*

Councilwoman Michele Fiore

Mayor Pro Tem Pamela Goynes-Brown

Mr. Tom Jenkin

Commissioner Lawrence Weekly

LVCVA REPRESENTATIVES ON THE LAS VEGAS EVENTS BOARD OF DIRECTORS

Commissioner Larry Brown

Mayor Carolyn Goodman