

**Terms and conditions for participation Workshop and/or
the travel trade fair Kvalitetsrejser Denmark
20th -23rd October 2022**

1. **Place:** The events takes place in Copenhagen.
2. **Dates:** 20th of October : workshop.
21.-23rd of October: Trade Fair Kvalitetsrejser
3. **Norwegian participants/suppliers:** The suppliers take responsibility to deliver professional presentations material adapted to the setup of the event. Innovation Norway will be helpful through dialogue with each participating supplier. Participants should sell and promote Norwegian travel products, have decision-making authority, and English knowledge.
4.
 - a. **Tables for workshop:**
Each participant/company receive a table where meetings take place, and 4 chairs. Maximum 2 persons from the same company can share a table.
 - b. **Counter at fair:**
Each company will have 1 counter. Logo on the counter. Product description in the fair database. Catering on the stand.
5. **Price:**
 - a. Workshop
NOK 9 500.-. Price per person. Price for second attendee from the same company: NOK 1.000.- excl. Norwegian VAT. Maximum 2 attendees per company. The second attendee will share the same appointment schedule as the first attendee during the workshop. Price includes access to the Market Manual, participation in the appointment system, participation with 1 table at the workshop, lunch and social evening event.
 - b. Fair
NOK 6 000,- Price for one counter with one person. Price for second attendee from the same company: NOK 1.000.- excl. Norwegian VAT. Maximum 2 attendees per company. The second attendee will share the same counter.

Price does not include overnight stay, transport to/from the venues and any extras.
6. **Conditions for payment:** All prices are excl. VAT. Any cancellations later than 35 days prior to the event will be charged full price. The invoice will be sent after the event.

7. **Product Manual:** Product Manual will contain useful product information in English. The Manual will be made available for the buyers who may use it to get to know the Norwegian products and to select their appointments accordingly. Innovation Norway claims the right to make minor adjustments in the text to make it fit the format of the manual as well as general text editing.
8. **Market Manual** supplies similar information about the buyers. Information on the buyers till be made available for the suppliers well in advance prior to the event.
9. **Appointment system:** Pre-booked appointments for the 10th of September. The length and the amount of appointment will depend on the final program format and number of attendees.
10. **Transport:** Transport to/from Copenhagen and to/from the venue must be booked and paid for by the participants themselves.
11. **Material:** Participants themselves will cover costs for sending or bringing material to the venue. They are also themselves responsible for having any necessary insurance to cover such material.
12. **General:** Participants may not organise or arrange other events or gatherings for the buyers parallel to the event.
13. **Participation:** Innovation Norway claims the right to check credit score of participating companies and claims the right to deny participation if the score is low. Innovation Norway may deny participation at the event if the company does not meet its economic obligations towards Innovation Norway.
14. **Force majeure:** Circumstances outside the control of Innovation Norway, such as strikes, official and unofficial disruptions of work/labour disputes, fires, wars, natural catastrophes, deficient sub-supplies etc. entitles Innovation Norway to terminate the agreement without any obligation of compensation

 **Norway**