

## **Terms and conditions for participation at Workshop Hiking & Biking in Geilo, 7<sup>th</sup>-8<sup>th</sup> of September 2022**

- 1. Place:** The event incl. accommodation and full programme will take place in Geilo. If restrictions due to Covid-19 should make a physical event impossible, the workshop may be held either as a hybrid or a digital event.
- 2. Dates:** 6<sup>th</sup>-8<sup>th</sup> of September 2022.
- 3. Norwegian participants/suppliers:** Participants must be able to communicate and negotiate in English and must also have the authority to settle binding agreements. The company must have an updated webpage with information in English.
- 4. Stands/tables:** Each participant will have a table where meetings take place. One person per company will first be allowed to register. After we close for registrations, Innovation Norway may open to allow another person per company who may share the same table and the same set of appointments. There will be four chairs per table and connection to electricity and free wifi. No other decor is possible.

**PLEASE NOTE!** – Only participants with a valid badge will be allowed into the workshop/meeting venue and social activities related to the event.

- 5. Price:** The price for participation is NOK 7.500,- excl. vat and will cover the workshop programme, transfers, meals and additional activities according to official programme. Price for an extra person (see point 4) is NOK 1000.-excl. vat. If the event should be held digitally the fee will be reduced to NOK 2.000,- per company.
- 6. Conditions for payment:** All prices are excl. VAT. Signing up for the event is binding, even if the participant cancels participation at a later point of time.
- 7. Product Manual:** All suppliers are asked to complete a Product Manual form, briefly describing their product and what they may have to offer participating buyers. The Product Manual is a digital handbook and is an important tool for the participating buyers when they shall select relevant partners for appointments. All text must be entered in English. The Product Manual will be made available for the buyers so that they may select their appointments according to their needs.

Innovation Norway claims the right to use information supplied for the Product Manual for the planning of other activities hosted by Innovation Norway. Innovation Norway also claims the right to make minor adjustments in the text to make it fit the format of the manual as well as general text editing.

- 8. Market Manual:** The Market Manual supplies similar information about the buyers. Information on the buyers will be made available for the suppliers well in advance

prior to the event.

- 9. Appointment system:** Business is based mainly on pre-booked appointments. Prior to the workshop, buyers and suppliers choose which companies they wish to meet and negotiate with.

Both buyers and suppliers can request appointments in advance. An individual appointment schedule is set up for each participant.

- 10. Transport and accommodation:** Transport to/from Geilo and accommodation during the event must be booked and paid for by the participants themselves.

- 11. Invoice:** Innovation Norway will send you an invoice for the participation right after the workshop has taken place.

- 12. Cancellation fee:** Signing up for the event is binding, even if the participant cancels participation at a later point of time.

- 13. Participation:** Innovation Norway claims the right to check credit score of participating companies and claims the right to deny participation if the score is low.

Innovation Norway may deny participation at the event if the company does not meet its economic obligations towards Innovation Norway.

- 14. Force majeure:** Circumstances outside the control of Innovation Norway, such as strikes, official and unofficial disruptions of work/labour disputes, fires, wars, natural catastrophes, deficient sub-supplies etc. entitles Innovation Norway to terminate the agreement without any obligation of compensation.