



City of Virginia Beach  
Fire Department



## FIRE CODE PERMIT APPLICATION "A"

This form is to be completed by the Fire Inspector at time of inspection. Applicant shall sign and submit one copy of this form with payment within fourteen days following inspection. Permit will be processed and delivered when occupancy is in compliance with permit requirements.

Fire Department Occupancy # _____	Inspection Date: _____
Business Name: _____	
Business Address: _____	Suite # _____ Zip Code: _____
Applicant: _____	
Business phone: _____	Fax: _____ E-mail: _____

PERMIT TYPE	COST	
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
Re-inspection Fee	Re-inspection #	Fee \$25 for each re-inspection after #1
Please return pink copy of this application with check. Record Occupancy number on Check. Pink copy will be returned marked paid with permit.		TOTAL COST OF PERMITS
		CREDIT
		PLEASE REMIT

**Inspector's Signature:** \_\_\_\_\_

**Applicant acknowledges responsibility for obtaining any and all fire code permits.**

The fire code permit fees are established in City Code 12-49.1.

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Check or money order shall be made payable to the City of Virginia Beach Treasurer, and mailed to:

**Fire Marshal's Office FCP  
2408 Courthouse Drive  
Virginia Beach, Virginia 23456-9065**