

## Tips for Hosting Sustainable Meetings

- Choose a sustainable venue like the **VBCC**, a “Virginia Green” certified facility & Energy Star Partner, that recycles, composts & donates food, incorporates its own vegetables, locally grown & organic food into its menus.
- Choose a venue like the **VBCC**, that is rich in ambiance & beauty & therefore requires less decorating & enhancement, saves money & reduces your carbon footprint.
- Opt to use the **VBCC**'s china & linen or biodegradable plates, cups & flatware available in our concession stands.
- Take advantage of our United Way social responsibility program & volunteer your time to give back to our community.
- Recommend local hotels & restaurants that participate in the “Virginia Green” program to your attendees.
- Conserve paper by posting event materials to your web site or distributing on flash drives.
- Purchase name badges that are reusable & collect them at the end of the meeting for use at the next one.
- Avoid dating promotional items & reuse overages at future meetings.
- Have water served from pitchers rather than plastic bottles.
- Encourage attendees to enjoy environmentally friendly activities including walks on the beach or visiting nearby state & national parks.
- Encourage exhibitors to bring a realistic amount of promotional materials. Have them recycle unused portions rather than dispose of them.
- Encourage exhibitors to use environmentally friendly packing materials (i.e. cardboard).

*Meetings & Events Happen Naturally Here!*

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